REPORTS OF OVERSIGHT COMMITTEES REPORTING DIRECTLY TO THE COUNCIL
allowed in terms of Section 8(1)(f)(b)(i) of the Rules and Orders for consideration by the Council

Agenda of the Council Meeting of the

CITY OF TSHWANE METROPOLITAN MUNICIPALITY

which will be held in the Council Chamber, Sammy Marks Conference Centre, cnr Madiba (Van
der Walt) and Lilian Ngoyi (Vermeulen) Streets, Pretoria, on THURSDAY, 24 NOVEMBER
2016, at 10:00 to consider the matter as set out hereafter:

PAGES

FROM THE SECTION 79 OVERSIGHT COMMITTEE:
SPORT AND RECREATION: 15 OCTOBER 2016................................. 4-21(15)

COUCILLOR RK MATHEBE
SPEAKER

24 November 2016
F. REPORTS TO COUNCIL

The Speaker, in terms of Section 8(1)(f)(b)(i) of the Rules and Orders, proposes to Council that the report contained in this agenda, from the Meeting of the Section 79 Oversight Committee: Sport and Recreation held on 15 October 2016, be submitted for consideration, and subsequently requests the Chair of Chairs, Alderman GC Pretorius, to present the report to Council.
INDEX

(The recommendations appear on the pages indicated in brackets)

I. FROM THE SECTION 79 OVERSIGHT COMMITTEE:
SPORT AND RECREATION: 15 OCTOBER 2016

1. Office of the Speaker
Oversight Report on the Performance and Challenges of the Sport and Recreation Department for the 2011/16 Term and Committee Process Plan for 2016/17......................................................... 4-21(15)
(From the Section 79 Oversight Committee: Sport and Recreation: 15 October 2016)

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1. OFFICE OF THE SPEAKER
OVERSIGHT REPORT ON THE PERFORMANCE AND CHALLENGES OF THE
DEPARTMENT OF SPORT, RECREATION, ARTS AND CULTURE (SRAC)
DEPARTMENT FOR THE TERM 2011-2016 AND COMMITTEE PROCESS PLAN FOR
2016/17

1. PURPOSE

The aim of this report is to reflect and provide analysis on the SRAC departmental
performance, challenges and recommendations for the term 2011-2016.

2. STRATEGIC OBJECTIVES

The Strategic Objectives addressed in this report are as follows:

Strategic Objective 4: “Promote good governance and active citizenry”
Strategic Objective 5: “Improved financial sustainability”

3. BACKGROUND

This report will highlight achievements of the department for 2011 to 2016 in terms of the
mandate of the department, in line with the City of Tshwane IDP and Vision 2055.

The recommendations are based on challenges identified by the Committee during its
oversight meetings and inspections conducted within the reporting period (2011-2016).

The draft process plan, attached hereto as Annexure A, details oversight activities of the
Section 79 Oversight Committee for quarter 2 to 4 of the 2016/17 financial year. These
process plan is meant to make a follow up on service delivery challenges which were not
resolved by the end of the 2011/16 term, track outstanding resolutions and monitor
performance of the department as per the 2016/17 SDBIP, budget, applicable policies
and by-laws.

The oversight activities as contained in the draft process plan are informed by the terms
of reference of the Committee, attached to this report as Annexure B.
4. DISCUSSION

In terms of the strategic objectives outlined above, the Committee is responsible for ensuring that the Department of SRAC adheres to the applicable legislative provisions in its entirety. The oversight mandate is aimed at ensuring that there is value for money, which is spent in line with the approved Service Delivery and Budget Implementation Plan. The Committee further determines whether allocated funds are utilised effectively to improve financial sustainability of the City and service standards, to ensure that facilities used by the community are accessible and safe to both personnel and users. The strategic objectives further necessitate legislative compliance, including involvement of the community in the affairs of the municipality and provision of regular feedback to communities on matters affecting them. The oversight mandate is mainly underpinned by the Constitution of the Republic of South Africa (Act 108 of 1996), Local Government Structures Act (Act 117 of 1998), Local Government Municipal Systems (Act 32 of 2000) and Municipal Finance Management Act (Act 56 of 2003) and Intergovernmental Relations Framework Act (Act 13 of 2005).

Additional to the stated legislation, SRAC Department has the following policies and by-laws which regulate its activities and services rendered:

- Sport and Recreational Services Facility User Policy
- City of Tshwane Museum Art Gallery and Heritage Site Policy
- Sport Recreational Services By-law.
- City of Tshwane Heritage Resources Arts and Culture Management By-law.

4.1 SUCCESSES AND CHALLENGES ON IMPLEMENTATION OF DEPARTMENTAL PROJECTS AND PROGRAMMES.

4.1.1 PROJECTS IMPLEMENTED

The department constructed and completed the following projects:

- Mabopane Library
- Stanza Bopape
- Suurman Library.
- Giant Stadium.
- Hammanskraal Multipurpose Sport Facility
- Garankuwa and Mbolekwa (greening of sport field projects).
- Cullinan Library Park (launched, not yet officially opened).
- Heritage Square in Mamelodi (funded from Tsosoloso Programme, which is a provincial grant).

4.1.2 PROJECTS STILL IN PROGRESS:

- Lotus Gardens Multipurpose Sport Facility
- Olievenhoutbosch
- Project Heritage Museum & Library (also called Project Solomon Mahlangu Freedom Square) was conceptualized.
4.1.3 PROGRAMMES IMPLEMENTED

4.1.3.1 LIBRARY PROGRAMME

- The department offers the Readathon Programme and Spelling Bee Competition, wherein R160 e-Book vouchers were given as prizes to learners who participated in the latter.

- Retired Teachers participating as Adjudicators were presented with City of Tshwane branded promotional items.

4.1.3.2 HERITAGE PROGRAMME

- NELSON MANDELA HERITAGE ROUTE
  
  The Nelson Mandela Heritage Route seeks to memorialize the route from 1 Military Hospital to the Union Buildings that was used for the funeral procession of Nelson Mandela from 11 to 13 December 2013. It also seeks to enable people to follow in his indelible footsteps across the City, to share in the values of deepening democracy and a socially cohesive community, which were inspired by him. This creates a lasting memory of the passing of the great freedom fighter, prisoner and the first democratically elected and black president of South Africa in 1994. It also creates a continuous reminder of the political, social and economic values of equality, reconciliation, peace and democracy that he represented.

- WOMEN’S DAY CELEBRATIONS
  
  This is an annual event commemorated on 09 August symbolizing the women’s march of 1956.

4.1.3.3 ARTS & CULTURAL PROGRAMME

- FEAST OF THE CLOWNS
  
  The march of the clowns is a playful protest where contestants dress up as clowns or wear festive attire for. The march focuses on issues of concern in the inner city, such as homelessness, HIV/AIDS, violence and abuse and the plight of people living with disabilities

- PALE YA RONA CARNIVAL

  The City sends a troop of community members to the Gauteng Provincial Pale Ya Rona Carnival. The event provides an opportunity to showcase diversity in the performing arts, dance and costume design.

- MELODING YA TSHWANE CHORAL FESTIVAL

  The department in partnership with the Tshwane Choral Music Association (TCMA) host the annual Meloding ya Tshwane Choir Festival, with the objective of developing choral music in the City. The festival is also aimed at honoring past and present choral music composers from Tshwane.
• MZANSI FELA FESTIVAL 1

The Department has partnered with the South African State Theatre on the annual Mzansi Fela Festival, hosted in December. The festival presents exciting music, theatre, dance, comedy and poetry in South Africa in collaboration with high profile artists. The event contributes positively to local youth development by means of exposure to youth issues.

4.1.3.4 SPORT DEVELOPMENT PROGRAMME

• SPAR LADIES ROAD RACE

The Spar Ladies Walk and Run series attracts 60 000 women annually in various events held throughout South Africa.

It has become the biggest organised women’s event in the country. The event was supported and approved as it is line with the Event Evaluation Framework approved by Mayoral Committee on Wednesday, 15 August 2012. The Spar Ladies Challenge was presented and approved by the Joint Operations Committee in line with the 2010 Sport and Recreation Act. The event attracts both women and men participants. A 10 km and a 5 km road race caters for participants with different fitness levels, with every participant who finishes the race receiving a medal and gift hamper.

A memorandum of understanding was entered into with the organisers of the race over a period of three (3) years for the event to be presented in the City of Tshwane.

• DLALA NTOMBAZANA GIRLS FOOTBALL DEVELOPMENT PROGRAMME

The Dlala Ntombazana is a dynamic Football Development Programme for girls and young women in Tshwane. This programme has been running since 2006. It started in Mamelodi involving 8 schools and today, the programme is incorporating 300 schools and has over the years mobilised more than 4 500 direct players. The City of Tshwane has been supporting the Dlala Ntombazana Girls Football Development Programme since 2007.

Dlala Ntombazana Girls Football Development is a non-profit organization, with the purpose of uplifting girls and women in aspects of football and general life skills, providing a platform for them to speak out about issues affecting their daily lives, linking sport with education and culture whilst also helping them to become elite football players. It is an organization led by women where women empowerment plays a major role. It must be highlighted that the programme is one of a kind in the whole of South Africa especially in Tshwane and create an opportunity for structured teams to scout for good development players. These players are given the opportunity to be taken into the South African Football Association (SAFA) National Academy at the High Performance Centre, University of Pretoria.

• TENNIS DEVELOPMENT PROGRAMME

The objective of this programme is to establish, provide and monitor the development of tennis around Tshwane. This is done to identify talent that can be groomed to reach professional levels/status, enhancing the quality of life of the youth through participation in sport.
The tournament is attended by girls and boys in the age of 10, 12, 14, 16 and 18. All these participants are often provided with tennis racquets and balls for their further development.

- OR TAMBO GAMES

These games are the brainchild of the South African Local Government Association (SALGA), designed for all the officials and politicians. All the Gauteng municipalities participate in these games which are held annually and hosted by all municipalities on a rotational basis.

The objectives of the annual games are to encourage municipal employees and councilors to follow a healthy and active lifestyle, promote mass participation in sport and recreation and serve as a team building exercise for all the municipal employees.

- COMMUNITY GAMES

This is an executive commitment that was first made by the Executive Mayor in his State of the City Address in 2013 and again in his 2014 Budget Speech. The games are arranged annually, starting with preliminary games in the seven (7) regions of the City, followed by the regional finals. The regional finalists would then represent their respective regions in the COT finals to produce overall champions.

The purpose of the games is to keep the youth engaged and active during the festive period, provide a platform for the youth to showcase their talent and provide a platform for soccer scouts to identify talent that can be developed.

4.2 ANALYSIS OF CHALLENGES AFFECTING THE DEPARTMENT

The department contributes to the strategic objective of ensuring sustainable, safer cities and integrated social development as outlined in the Integrated Development Plan (IDP). In order to adequately respond to these strategic objectives, the following challenges need to be addressed, to maintain sustainability in services delivered.

4.2.1 GENERAL CHALLENGES

There are areas which require maintenance, including the following facilities:

- Refilwe Community Hall
- Roodeplaat Community Hall
- Rayton Community Hall
- Onverwaght Community Hall

Most of these halls have no projectors, sound systems, curtains nor security guards. There is a need for installation of emergency exit doors and showers in change rooms. In addition, there is a shortage of staff, particularly general workers. All libraries in the region are experiencing staff shortages.

There is a shortage of security guards at all SRAC facilities, mainly in Pretoria Arts Museum and Fort Klapperkop.
The Tshwane Metropolitan Police Department deployed some of the students to safe
guard the Pretoria Art Museum during the day, but no additional guards were availed for
the night shift. Fort Klapperkop has a major problem in this regard with only one guard
managing the facility.

It is important to note that Fort Klapperkop closed early due to lack of security personnel,
therefore, resulting in non-compliance with the approved operating hours.

The security conditions at the Pretoria Art Museum were found to be ineffective. There is
a new art work which was procured via an insurance claim for the Pretoria Art Museum
after a break-in, but the art work could not be delivered to the museum due to the lack of
proper security at the Art Museum.

Lease agreements signed in erstwhile municipalities came with some challenges and
there is a need therefore to review all lease agreements, to ensure that facilities fulfil their
intended purpose. Facilities are often used illegally or occupied by vagrants, resulting in a
loss in income.

In terms of promoting good governance and active citizenry, the Committee invited
stakeholders representing various sporting codes within the City to its meeting in
November 2015, were concerns were raised on their exclusion by the department in
decision making processes.

Another critical issue which was raised by the stakeholders representing the various
sporting codes was the Sports Council Memorandum of Understanding (MOU) which has
not been signed by the City Manager. This matter has been outstanding for a period of
two years, according to the stakeholders affected.

The youth forum representatives raised a concern about the City not investing in other
sporting codes such as Boxing, Swimming and Electronic games in townships.

4.2.2 SPECIFIC CHALLENGES

The additional challenges with specific reference to affected facilities, is as summarized
below:

ROODEPLAAT COMMUNITY HALL

There are informal settlers in the premises and this affects the rental revenue from this
facility.

REFILWE STADIUM

The stadium was on the Integrated Development Plan (IDP) for 2014/15 budget with R20
million allocated for the first year and R20 million for 2015/16. This project was for design
and construction to upgrade the existing stadium with two roofed pavilion; change rooms;
ablutions; store rooms; office; clubhouse; caretaker’s house; guard house; parking;
fencing; floodlights and hard courts.

The construction work only started in March 2015 when two contractors, Sedikwe Motla
and Joint Venture Partnership, were appointed. Work proceeded up to November 2015,
until one of the contractors/partners withdrew at the end of December 2015, bringing the
project to a standstill.
The project is now in the 2016/17 Service Delivery and Budget Implementation Plan (SDBIP) with a budget allocation of R10,000,000.

It is important to note that Region 5 need a fully-fledged sport stadium that will accommodate sports such as Rugby; Cricket; Netball; Tennis; Basketball and Volleyball. This will help to reduce the high rate of drug abuse and teenage pregnancy facing the region.

CULLINAN LIBRARY PARK

- Facility not officially opened.
- Shortage of listed staff to run the facility (Moratorium on all appointments)
  - 1 x Librarian
  - 1 x Assistant Librarian
  - General Workers needed for cleaning.
  - 2 x Security guards needed for day shift and 2 x guards for the night shift.
- Furniture for all 6 offices.
- No Wi-Fi connection.
- No partitioning / doors between the library section and study room, this means that the study room cannot be opened in the evening for learners.

ERASMIA, VALHALLA AND IRENE LIBRARIES

Services are offered in rented facilities, in these three libraries, resulting in limited access as libraries as the structure is privately owned.

Erasmia Library is operating in a small rented facility and it has no study area. There is shortage of staff, despite the fact that the facility is small.

A recommendation already submitted to Council, advised that Erasmia and Laudium be incorporated into one library, as the two libraries are within 6km radius from each other.

LAUDIUM LIBRARY

The Laudium Library has an infrastructural challenge and the structure is not suitable for studying as it is located in a dolomite area. The library poses a risk to the employees and users. There are structural defects and cracks have developed on the wall, mainly on the south eastern corner of the top structure, due to the instability of the foundation that is sinking.

The operating hours are from 13h00 weekdays and the library does not open on Saturdays, as a result access to the library is limited.

LAUDIUM CRICKET STADIUM

A sinkhole has developed at the Laudium Stadium and it poses imminent danger to the community. The cost to repair the sink hole is estimated around R2 million.

OLIEVENHOUTBOSTCH MULTI-PURPOSE CENTRE

The parking facility is occupied by the Zion Christian Church (ZCC) and intervention is necessary to resolve the matter. The land across the parking facility was donated to the ZCC Church and the land is not currently occupied by the church yet.
PILDITCH STADIUM

The tartan athletics track was built 20 years ago and it needs to be revamped. Currently the track is not complying with the Occupational Health and Safety requirements and is a danger to users. The cycling track also need urgent upgrading, to ensure maximum utilization of this facility.

The upgrading of Pilditch was registered as a capital project but the funds were rolled to another project in 2015/16 financial year. The budget of R5 million was transferred from Pilditch to complete the Zithobeni Mini Stadium Project.

The facility is used by the community for sports training and is booked between October to April annually, for hosting of school athletics as well as events hosted by Athletics Gauteng North.

CALEDONIAN STADIUM

The facility has been vandalized and is in a terrible state, however it is currently allocated R50 million in terms of the 2016/17 IDP, for revamping and to develop it into a park and multi-purpose center.

MELROSE HOUSE, FORT KLAPPERKOP AND PRETORIA ART MUSEUM

There are three museums, namely, Melrose House, Fort Klapperkop and Pretoria Art Museum which require attention. These facilities play a vital role in attracting national and international tourists to the City. Conditions in these museums are dilapidated.

HM PITJE STADIUM

The HM Pitje Stadium in Mamelodi was identified by the Gauteng Department of Sport, Arts, Recreation and Culture as one of four stadiums in Gauteng to be upgraded within the Legacy Stadium Programme.

The CoT SRAC Department interacted with Gauteng Provincial Government requesting permission to continue with the project.

The main challenges include:

- The seating arrangement is non-compliant with the regulations and ergonomics will also be affected by this.
- Emergency routes will not accommodate crowd movement in an emergency situation. This renders the stadium unsafe should an emergency evacuation be required.
- The slope of the main pavilion is steep and it is non-compliant with the guidelines for safety at sports grounds.
- The constructed facility does not reflect the design (e.g. bracing to support the columns was designed but not installed).
- The media area is constructed of “park homes” or prefabricated structures, which are not ideal for long-term durability of the facility.
- The raker beams are not properly connected to the columns as per the design principles.
• The steel pavilion is positioned far from the pitch, which could diminish the attractiveness of the stadium, resulting in non-attendance of matches amongst others.
• The line of sight at either end of the main pavilion is obscured by the stands positioned closer to visual barriers such as access ramps and columns.
• The roof is collapsing.
• Parking is not adequate noting the intended use of the stadium.
• Electrical items such as high-mast lights are defective and do not meet the required standards.
• Change rooms, security control rooms and media gathering areas do not have air conditioning.
• Crowd control and monitoring measures such as CCTV are not available.
• Sliding gates are not working.

ODI STADIUM (MABOPANE)

The stadium is dilapidated and as a result, a public participation process was conducted on the 7 September 2013 wherein the following questions were raised by the community:

• Will alternative arrangements be made for the different sporting codes facilities during construction?
• Has the structural integrity of the main stadium infrastructure been investigated?
• Does the main stadium comply with FIFA standards?
• Has an environmental assessment of the facility been done?
• Will the community be allowed to contribute to the new Master Plan?

The general concern raised by the community was that the City should ensure their active involvement in the development of the new master plan. This would guarantee that all sporting needs will be catered for.

There are three options which were provided by the department, during the public hearing, as possible solutions to resolve the challenges affecting the stadium.

• Option 1: Demolition of the stadium and rebuild
• Option 2: Retention of the stadium and upgrading
• Option 3: Conversion of the stadium into a multi-purpose sport & recreational

SUURMAN LIBRARY

The project was initiated to form part of a multipurpose community centre for Suurman/Majaneng. The feasibility study for the Multipurpose Community Centre was conducted during 2002/03 financial year and the project was executed in two phases. The project was completed and officially opened on 22 June 2015.

The ceiling of this newly established library has collapsed causing a safety hazard and raising concerns about the quality of work and material which was utilised.
5. COMMENTS OF OTHER DEPARTMENTS

None

6. IMPLICATIONS

6.1 FINANCIAL IMPLICATIONS

The budget shortfalls and delays in appointing service providers, need to be avoided through proper planning and monitoring of projects, as these factors have negative financial implications for the City.

6.2 HUMAN RESOURCES

The lack of security personnel in sporting facilities is a concern, as this has a potential of exposing assets to vandalism and theft.

6.3 COMMUNICATION

The resolutions emanating from this report will be communicated to the relevant department for implementation.

6.4 CONSTITUTIONAL AND LEGAL FACTORS

The Committee is mainly guided by the following imperatives in its oversight:


6.5 Previous Council and Mayoral Committee resolutions

The Committee is mandated by the following Council resolutions in its operations:

- Governance Model of the City of Tshwane: 09 June 2011.
- Rules and Orders By-law: 29 November 2012.

7. CONCLUSION

This report reflects the performance of the department and challenges experienced during 2011 to 2016, based on the findings of the Committee during its meetings and inspections.

The report further provides recommendations in response to challenges identified.

The attached Committee Process Plan will be used to guide oversight activities, to effectively monitor compliance by the department with the 2016/17 SDBIP, budget, applicable policies and by-laws.
ANNEXURES:

A. 2016/17 Committee Draft Process Plan
B. Committee Terms of Reference

IT WAS RECOMMENDED (TO THE SECTION 79 OVERSIGHT COMMITTEE: SPORT AND RECREATION: 18 OCTOBER 2016):

1. That the report and attached 2016/17 Process Plan be adopted with inputs made.

2. That the department submit quarterly reports effective from November 2016, outlining status of compliance in all its facilities, with Occupational Health and Safety Act.

3. That the department should accommodate various sporting codes, when designing new stadiums and in upgrading existing facilities, and a progress report on incorporated sporting facilities should be submitted quarterly effective from February 2017.

4. That the informal settlers in the Roodeplaat Community Hall be relocated and a report on the matter should be tabled by the department in November 2016 Committee meeting.

5. That all rented libraries (e.g. Valhalla, Erasmia and Irene) be relocated to municipal owned properties and the department should table a plan in that regard in the Committee meeting of January 2017.

6. That the department submit a quarterly report, with effect from November 2016, on its strategy to fill vacant positions.

7. That the department table a report in the Committee meeting of February 2017 outlining the outcomes of engagements with the Zion Christian Church (ZCC), to vacate the Olivenhoutbosch parking.

8. That the department submit a report on plans to address challenges in HM Pitje Stadium, Odi Stadium and Suurman Library in the Committee meeting of January 2017.

During the discussion of this item by the members of the Section 79 Oversight Committee: Sport and Recreation at its meeting held on the 18 October 2016, Councillor C Bosch proposed which was seconded by Councillor S Wilkinson that recommendation 8 and 9 be amended to read as follows:

(Unaltered)

“8. That the department submit a detailed report on plans to address challenges at HM Pitje stadium, Odi Stadium and Suurman Library in the Committee meeting of January 2017

9. That all Ward Councillors be involved in all consultative processes with regard to sport, recreation, arts and culture within all Wards”.
The amendments proposed by Councillor Bosch was accepted by the Committee and the Committee therefore resolved as set-out below:

RECOMMENDED:

1. That the report and attached 2016/17 Process Plan be adopted with inputs made.

2. That the department submit quarterly reports effective from November 2016, outlining status of compliance in all its facilities, with Occupational Health and Safety Act.

3. That the department should accommodate various sporting codes, when designing new stadiums and in upgrading existing facilities, and a progress report on incorporated sporting facilities should be submitted quarterly effective from February 2017.

4. That the informal settlers in the Roodeplaat Community Hall be relocated and a report on the matter should be tabled by the department in November 2016 Committee meeting.

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8. That the department submit a detailed report on plans to address challenges in HM Pitje stadium, Odi Stadium and Suurman Library in the Committee meeting of January 2017.

9. That all Ward Councillors be involved in all consultative processes with regard to sport, recreation, arts and culture within all Wards".
## Second Quarter: October – December 2016

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## Third Quarter: January – March 2017

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| Fourth Quarter April - June 2017 |

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<tr>
<td>• Departmental 3rd Quarter Report</td>
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<tr>
<td>Inspection:</td>
<td>1. Lotus Garden Multipurpose center,</td>
<td>2. Sinkhole at Laudium Cricket Stadium</td>
<td>3. Olivenhoutbosch Multipurpose center</td>
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<td>Purpose:</td>
<td>- To make an inspection of the progress made in Lotus Garden and Olivenhoutbosch Multipurpose centers.</td>
<td>- To inspect the condition of the Sinkhole at Laudium Cricket Stadium.</td>
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<table>
<thead>
<tr>
<th>Meeting</th>
<th>Reports and presentations:</th>
<th>Committee and Department</th>
<th>20 June 2017</th>
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<tbody>
<tr>
<td>• Committee Annual Report</td>
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ANNEXURE B

TERMS OF REFERENCE: SECTION 79 OVERSIGHT COMMITTEE: SPORT AND RECREATION

A. SPECIFIC FUNCTIONS

The Section 79 Oversight Committee: Sports, Recreation, Arts and Culture has 3 functions namely:

1. Scrutinising reports in relation to its core function referred to it by Council emanating from the Executive Mayor and/or Mayoral Committee and advising Council;

2. an oversight role in relation to its core function on the performance of the executive on behalf of Council; and

3. in relation to its core function, an advisory legislative role.

GENERAL FUNCTIONS

The Section 79 Oversight Committee: Sports, Recreation, Arts and Culture will be used to, in relation to its core function, strengthen Council’s oversight role on the executive and will put Council in a position to:

• Determine priority areas for oversight in respect of the said Committee (in conjunction with the Chairperson of Committees). Decisions on priority areas will be informed by research and analysis;
• Provide the said Committee with guidelines on how to deal with and implement its oversight role;
• Ensure oversight reports are written within the required format and according to approved guidelines;
• Ensure that departments, through the executive, receive resolutions on oversight reports and provide feedback within the stipulated timeframes provided;
• Evaluate the oversight process at regular and appropriate intervals;
• Monitor and evaluate the Sports, Recreation, Arts and Culture Department’s performance against departmental SDBIPs and the allocated budget;
• Evaluate critical success factors; and
• Ensure that proactive and reactive investigations/inspections in loco are conducted as and when required.

PARTICIPATORY AND REPRESENTATIVE ROLE

The consideration and oversight of the Terms of Reference of this committee.

OVERSIGHT ROLE

1. The Committee monitors the delivery and output of the executive and may therefore request departments and MMCs to account on matters serving before it. In line with this responsibility, this Oversight Committee may summon MMCs to appear before them and to produce any additional documents required for clarity on matters before the Oversight Committee.
2. In performing its functions the Committee should not constrain the work of the Executive by unnecessarily delaying the tabling of reports and finalisation thereof. Similarly, members of the Executive must make themselves available, when called upon to do so, to provide clarity and/or additional information as required by the Oversight Committees.

**MONITORING ROLE**

The monitoring role of this Committee may be extended to:

- Convening in conjunction with the Office of the Speaker public hearings on proposed by-laws and/or policy,
- Calling for evidence, including summoning MMCs to appear before the Committee and to produce any documents required.

**EXECUTIVE POWER**

The consideration of any report referred to it by the Council.

**ROLE OF THE CHAIRPERSON OF COMMITTEES**

1. The role of the Chairperson of Committees is aimed at ensuring greater integration between Council Committees as well as efficient coordination of all Council matters.

2. The Chairperson of Committees will work closely with the Leader of Executive Business in coordinating the business of Council.

3. The Chairperson of Committees performs all her/his functions on behalf of and as directed by the Speaker.

The following are the roles and responsibilities of the Chairperson of Committees:

- Overseeing and coordinating the work of all Council Committees as directed by the Speaker;
- Liaise with the Executive, through the Leader of Executive Business, with regard to the coordination of Council work; and
- Assist the Speaker with the coordination of Council matters.

**B. DELEGATED POWERS**

The Committee has no decision-making powers. Therefore it holds a responsibility to submit reports to Council in line with the City’s legislative and policy directives.

**C. REPORTING LINE**

1. Reports are referred to the Committee by Council or called for during meetings by its members/Chairperson, and as initiated by the Office of the Speaker.
2. The Section 79 Oversight Committee reports directly to Council on the oversight outcomes in cases where Council had referred such reports for oversight purposes to the Section 79 Oversight Committees.

The Chairperson of Committees will oversee and coordinate the work of all Section 79 Oversight Committees on behalf of the Speaker.

E1. CHAIRPERSON

In terms of Section 79(2) (c) of the Local Government: Municipal Structures Act, 1998 (Act 117 of 1998), the Council “must appoint” the Chairperson.

The Chairperson shall be a full-time Councillor, and may not be a Member of the Mayoral Committee (MMC).

2. ABSENCE OF THE CHAIRPERSON

In the event of the absence of the Chairperson at any meeting of the Committee, the Chair of Chairs may chair the meeting or the Chair of Chairs or Speaker may request another available Chairperson to chair the meeting.

F1. MEMBERS

In terms of Section 79(1) (b) the Council “may appoint” the members from among the Council’s members (ordinary Councillors).

In accordance with the Hare Quota in conjunction with the Largest Remaining Formulae, Section 79 Committees comprise of 20 members (Chairperson included), proportionally composed as follows:

DA (9)
ANC (8)
EFF (2)
FF+ (1)

2. VACANCIES AND AD HOC AMENDMENTS OF MEMBERS

The filling of membership vacancies, or ad hoc amendments of members, shall be submitted to the Chief Whip of Council for immediate implementation and a report in such regard shall be submitted to Council for cognisance only.

G. QUORUM AT MEETINGS

Eleven (11) members (Chairperson included).

H. DECISION-MAKING

Decision-making shall be conducted on the basis of a supporting vote of at least a majority of the members present at the meeting.

If on any matter there is an equality of votes, the Chairperson shall exercise a casting vote.
I. PROCEDURE AT MEETINGS

Meetings are conducted in accordance with the provisions of the Council’s Rules and Orders By-laws read with any specific Council approved Policy and Procedure regarding the functioning of the Committee.

J. FREQUENCY OF MEETINGS

The Committee shall have its meetings in accordance with the Council’s Annual Programme of meetings or as otherwise determined by the Chairperson after consultation with the Speaker.