



INTERNAL/EXTERNAL JOB FORUM

Our policy is to provide equal employment opportunities to all qualified persons without regard to race, religious belief, age, national origin, marital status, physical disability, HIV status, gender, social origin, culture, political opinion, conscience and sexual orientation. People with disabilities are encouraged to apply.

If applying by hard copy, please ensure that you have submitted a complete CV with updated information related to your employment, qualification(s) and contact details, and have attached certified copies of all relevant qualifications and documents (Gr 12 certificate, ID, tertiary diploma or degree, driver's licence, trade diploma, etc).

If a candidate does not comply with the appointment requirement(s) of a specific post, the application will not be considered.

No late applications will be accepted and no faxed or emailed applications will be accepted. Hard copy applications must be delivered by hand to any of the regional offices noted underneath, or applicants must apply online on the City of Tshwane's e-Recruitment system.

If you do not receive correspondence from our office within 21 days of the application closing date, please consider your application unsuccessful.

Applicants should note that they can be required to provide proof of original qualification documents during the selection process.

Information on the latest jobs can be accessed at any of the regional customer care centres or at the following link on the public website under "Services" and then "Job Forum":

<http://www.tshwane.gov.za/sites/Departments/Corporate%20and%20Shared%20Services/Pages/Job-Forum.aspx>

APPLY ONLINE BY VISITING THE CITY OF TSHWANE PUBLIC WEBSITE AND CLICKING THE "SERVICES" LINK AND THEN E-RECRUITMENT

(internal candidates can apply through the intranet ESS-MSS portal or public website)
OR VISIT ONE OF THE FOLLOWING:

General enquiries: LJ Moleli (012 012 358 4346)		Region 3 One-Stop Centre (1 st Floor) Bothongo Plaza West 271 Francis Baard Street, Pretoria Central Enquiries: C Diale (012 358 8323)
Region 1 Room B1-6, Akasia Municipal Offices, 16 Dale Avenue, Akasia Enquiries: B Tau (012 358 8857)	Region 2 Temba Municipal Offices, 4244 Molefe Makinta Street, Temba Enquiries: A Tsoai (012 358 4113)	Region 4 Room 10, Block G, Centurion Complex, cnr Basden Avenue and Rabie Street, Lyttelton Enquiries: M Hendricks (358 4971)
Region 5 Rayton Offices, cnr Oakley and Montrose Street, Rayton Enquiries: L Ncube (012 358 7040)	Region 6 Room 59, Waltloo Electricity Depot, 1 Mundt Street, Waltloo Enquiries: L Crofford (012 358 1358)	Region 7 Muniforum Building, cnr Market and Botha Street, Bronkhorstspuit Enquiries: S Machaba (012 358 6192)

CLOSING DATE: EXTENDED TO 7 AUGUST 2019

Please note that One-Stop Centre will close for applications on this day at 12:00, but online applications will close at midnight.

Administration	IT	Managerial	Political	Professional	Safety, Sec and EMS
Secretarial		Semi-skilled labour	Support services	Technical	Unskilled labour

DEPARTMENT: HEALTH

Division: Operational Support

Section: Information Management and Skills Development (Ward-Based Outreach Team Programmes)

Location: Region 1 (4 posts), Region 2 (2 posts), Region 3 (30 posts), Region 4 (12 posts), Region 5 (7 posts), Region 6 (17 posts)

Re-advertisement: All previous applicants should not re-apply if they received proof of application

Reference number **HSDE220-2019**

Position **COMMUNITY HEALTHCARE WORKER (IN THE PROCESS OF BEING AMENDED TO PRIMARY HEALTHCARE LINKAGE WORKER) (72 POSTS)**

To be advertised	Internal	External
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This position seeks to attract	African female Indian male	African male White female	Coloured female White male	Coloured male Person with disability	Indian female All categories
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Job level B1/2

Scale R156 360,00– R232 548,00 per annum

Estimated remuneration package R199 017,09– R295 990,20 per annum

Job purpose

- 1) To provide a primary healthcare service and to promote health and prevent diseases by creating a link between health services and clients in vulnerable households, identified clinics and at community level within the defined area of operation through the Community-oriented Primary Care (COPC) Ward-based Outreach Team (WBOT)
- 2) To create a bridge between health facilities, community development services, social agencies and the vulnerable population within communities
- 3) To carry out basic assessment of communities, households, groups and support, as well as assist them in navigating the health and social system
- 4) To empower the community through support groups, education campaigns and health-promotion programmes

Appointment Requirements

Grade 12 or equivalent qualification
At least 10 days of formal training by the Foundation of Professional Development, provincial services or University of Pretoria on a set curriculum for Community Health Workers as compiled by the National Health Department
Training in the Individual Health Status Module of Aita and the Aita Health Software on a cell phone will be an added advantage
Experience and training to do HIV testing will be an added advantage
Relevant experience in the Ward-based Outreach Team (WBOT) Health Programme
Computer literacy
(Please attach proof of all above courses and experience to your CV.)

Please note the following:

The City of Tshwane reserves the right not to appoint an applicant.

The City of Tshwane reserves the right to determine the method of assessment for these appointments.

Whilst the advert reflects positions per region, the City reserves the right to appoint and move applicants to any work station within the borders of the City of Tshwane.

Personal attributes and/or competencies	Good communication skills (verbal and written); physical fitness and ability to walk far distances between households; technical skills; teaching skills; patience
Primary functions	<p>Implement Community-oriented Primary Care (COPC) Ward-based Outreach Team (WBOT) activities, as delegated by the Community Health Nurse in the defined area of operation</p> <p>Take full responsibility for the care of the resources (material and equipment) allocated to them</p> <p>Provide information, education and support for healthy behaviour and relevant healthcare at health facility and household level</p> <p>Carry out individual health assessment at clinic and household level</p> <p>Conduct individual, household and community health assessments and identify the vulnerable individuals, and at-risk and high-risk individuals</p> <p>Provide psychosocial support to clients in clinics and to household members</p> <p>Provide screening of high-risk conditions for various health programmes</p> <p>Develop individual health plans and record implemented interventions</p> <p>Participate in collaborative clinic and community-based health promotion activities</p> <p>Assist in non-nursing related duties at the clinic wherever there is a critical need to shorten patients' waiting time</p> <p>Collaborate with Environmental Health Services on health promotion/disease prevention and programme implementation</p> <p>Assist and collaborate with other stakeholders in the City of Tshwane, such as the Drugs and Substance Abuse Programme and the Food Bank Programme</p>
SAP	To be determined
New/natural attrition	New
Enquiries	Dr E Oosthuizen (012 358 8605)

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