



INTERNAL/EXTERNAL JOB FORUM

Our policy is to provide equal employment opportunities to all qualified persons without regard to race, religious belief, age, national origin, marital status, physical disability, HIV status, gender, social origin, culture, political opinion, conscience and sexual orientation. People with disabilities are encouraged to apply.

If applying by hard copy, please ensure that you have submitted a complete CV with updated information related to your employment, qualification(s) and contact details, and have attached certified copies of all relevant qualifications and documents (Gr 12 certificate, ID, tertiary diploma or degree, driver's licence, trade diploma, etc).

If a candidate does not comply with the appointment requirement(s) of a specific post, the application will not be considered.

No late applications will be accepted and no faxed or emailed applications will be accepted. Hard copy applications must be delivered by hand to any of the regional offices noted underneath, or applicants must apply online on the City of Tshwane's e-Recruitment system.

If you do not receive correspondence from our office within 21 days of the application closing date, please consider your application unsuccessful.

Applicants should note that they may be required to provide proof of original qualification documents during the selection process.

Information on the latest jobs can be accessed at any regional customer care centre or at the following link (alternately, visit the public website and click on "Services" and then on "Job Forums"):

<http://www.tshwane.gov.za/sites/Departments/Corporate%20and%20Shared%20Services/Pages/Job-Forum.aspx>

To apply, hand-deliver your CV to the Employee Interaction Centre, 1st Floor, Bothongo Plaza West, 271 Francis Baard Street, Pretoria Central, or apply online by visiting the City of Tshwane public website and clicking the "Services" link and then "e-Recruitment".

(Internal candidates can apply through the intranet ESS-MSS portal or the public website.)

Application forms are available on the City of Tshwane's website at

<http://www.tshwane.gov.za/sites/Departments/Corporate%20and%20Shared%20Services/Pages/Job-Forum.aspx>

CLOSING DATE: 30 SEPTEMBER 2019

Please note that One-Stop Centre will close for applications on this day at 12:00, but online applications only close at midnight.

Administration	IT	Managerial	Political	Professional	Safety, Sec and EMS
Secretarial		Semi-skilled labour	Support services	Technical	Unskilled labour

DEPARTMENT: GROUP HUMAN CAPITAL MANAGEMENT
Division: Human Capital Recruitment and Administration Management
Section: Occupational and Employee Health, Safety and Wellness
Location: Belle Ombre Clinic

Re-advertisement

Reference number **CSHS342-2019**

Position **DEPUTY DIRECTOR: OCCUPATIONAL HEALTH AND SAFETY**

To be advertised Internal External

This position seeks to attract	African female	African male	Coloured female	Coloured male	Indian female
	Indian male	White female	White male	Person with disability	All categories

Job level E1

Scale R587 364,00 – R777 720,00 per annum

Estimated remuneration package R886 697,33 – R1 128 984,99 per annum

Job purpose To manage and render a comprehensive occupational health service, including limited medical services, to the City of Tshwane, and on request to certain contractors of the City of Tshwane

Appointment requirements MBChB degree
Registration with HPCSA as a medical practitioner
Postgraduate diploma or degree in Occupational Health that is registered with the HPCSA
At least five years' working experience, of which two years should be at managerial level
Valid Code B driver's licence and own transport
Computer literacy

Personal attributes and/or competencies Leadership/supervisory skills; good communication, analytical, organisational, interpersonal, presentation, negotiation and technical skills; patience; ability to maintain a high level of professionalism; innovative thinking skills; flexibility, ability to be decisive, efficient and self-motivated; willingness to accept responsibility; ability to pay attention to detail; ability to be proactive; ability to work with people

Primary functions	To implement and render a comprehensive occupational health service, including basic medical services, to the employees of the City of Tshwane
SAP	S70016197
New/natural attrition	Natural attrition
Enquiries	N Dick (012 358 4434)

oooOOOOooo