

THE CITY OF TSHWANE INVITES PROPOSALS FOR FUNDING OF NON-PROFIT ORGANISATIONS THAT IMPLEMENT CLIMATE CHANGE AND ENVIRONMENTAL MANAGEMENT PROGRAMMES AND OPERATE IN THE JURISDICTION OF THE CITY OF TSHWANE FOR THE 2022/23 FINANCIAL YEAR



Applicants must take note of the following:

- Applicants must ensure that all relevant documentation and the signatures of the designated official and the commissioner of oaths have been appended.
- Applications must be accompanied by the following:
  - A certificate of registration from the national Department of Social Development according to the Nonprofit Organisations Act, 1997 (Act 71 of 1997).
  - The latest audited financial statements, including administration and record-keeping systems, or financial statements certified by a registered professional accountant (the professional accountant’s proof of registration must be attached to the application).
  - A certified copy of the approved original stamped constitution.
  - A valid recent tax clearance certificate from the South African Revenue Service.
  - A portfolio of evidence with letters of recommendation from two contactable references from institutions where tasks related to climate change, environmental management or similar tasks were undertaken in the previous two years, for example the following:
    - Small-scale agriculture
    - Wetland rehabilitation
    - Tree planting
    - Water conservation and harvesting activities
    - Waste minimisation and recycling
- Applying non-profit organisations (NPOs) must have a functional management committee or board in place (certified copies of their identity documents and proof of membership must accompany the application).
- The City of Tshwane reserves the right to demand evidence for verification of any claims made in the applications.
- Applicants who were previously funded by the City of Tshwane for any programme and failed to perform and submit all reports, and who were found to have mismanaged funds, may not be considered during this round of funding.
- Incomplete applications and applications that are submitted after the closing date will not be accepted.
- A compulsory briefing session will be held from 09:00 to 12:00 on 19 October 2022 at the Training Room, First Floor, Tshwane House, 320 Madiba Street, Pretoria.
- NPOs must attend the briefing session to be considered for possible funding.
- Applicants who are found to be prominent in the identified field of climate change and environmental management must partner with local emerging organisations based within Tshwane (as identified by them with the programme managers).
- Additional qualification aspects to be considered for possible funding will require the organisations to –
  - be innovative and come up with other practical activities or programmes to be implemented at community level within the areas of climate-smart agriculture in schools, climate change education and awareness, and climate-resilient livelihoods;
  - demonstrate knowledge of national or international climate change responses and environmental management programmes;
  - demonstrate and understand the intentions of the City of Tshwane to strengthen the climate change and environmental education agenda;
  - be willing to undertake practical climate change, green economy and environmental management solutions at community level; and
  - have experience in undertaking similar or related climate change and environmental management activities within the last five years.

Funding window	Description	Subitem	Quantity	NPO allocation
1. Climate-smart agriculture in schools, community centres and households	Plant trees and Spekboom ( <i>Portulacaria afra</i> ) or any available plants at either of the following: <ul style="list-style-type: none"><li>Three schools</li><li>One community centre</li><li>20 households</li></ul>	Plant five Spekboom or any available plants per school. The City will provide the trees to be planted through the Environmental Management and Parks Division and other partners. Collect the trees from the specified spot within the City's boundaries. Arrange a tree-planting event for all the participating schools.	Three schools in a region get five trees each.	A and B
2. Waste minimisation	Encourage separation at source	Identify and establish a recycling spot. Get two colour-coded, big-wheel bins that are labelled according to the waste stream. Demarcate the waste minimisation area of 4 m x 4 m by installing a mesh wire fence with a lockable gate for control purposes. Arrange the off taker for the school.	Each of the three schools must have the following: <ul style="list-style-type: none"><li>Two colour-coded big-wheel bins of 600 litres</li><li>A fence of 10 m x 10 m</li><li>A lockable gate</li><li>A smooth concrete floor of 10 m x 10 m</li><li>Installation of a steel board of 1 m x 1 m, on which "Recycling point" is written in visible letters</li></ul>	B
3. Water harvesting	Sustainable agriculture	Water harvesting: <ul style="list-style-type: none"><li>A 2 500 l water tank</li><li>A new irrigation facility that will water the crops in the garden</li><li>A garden of 25 m x 25 m</li><li>Vegetable and herb fertiliser (6:3:4 (16)) which are certified organic and environmentally friendly.</li><li>Green shade net that is installed by using treated poles that are 3 m above the soil</li><li>Three different crops planted in the school garden</li><li>A garden that is managed and maintained</li></ul>	Each of the three schools must have the following: <ul style="list-style-type: none"><li>One water tank inside the school grounds, with a steel frame over the top and down the sides to the bottom, with the sides fixed to the ground</li><li>Gutters that are connected from one building to the water tank</li><li>Irrigation equipment that covers a garden of 10 m x 10 m</li><li>Three types of crops</li><li>One tank stand</li><li>Vegetable and herb fertiliser (6:3:4 (16)) which are certified organic and environmentally friendly</li></ul>	A
	Notice boards	Develop educational notice boards to raise awareness among learners. The boards must carry messages such as the following: <ul style="list-style-type: none"><li>Reduce, reuse, recycle</li><li>Turn off the lights in an empty classroom</li><li>Close the tap tightly</li><li>Report a leaking tap</li><li>Report illegal dumping</li><li>Do not litter</li><li>My environment is my responsibility</li></ul>	Five big steel boards (100 cm x 300 cm) to be installed at strategic points around the school	A
4. Home garden and climate education and awareness	Focused climate change awareness and education	Identify public areas with many visitors, such as a mall, library or customer care centre, for activations and to share information. Visit 20 households that are willing to be assisted with initiating a home garden. Arrange a food security event for all the participating individuals.	A minimum of 50 visitors to the exhibition. 100 pamphlets and two types of promotional material (x 50). Two vegetable crops per household for 20 households. Vegetable and herb fertilizer (6:3:4 (16)) which are certified organic and environmentally friendly. Install green shade nets over the door-size garden by using treated poles that are 3 m above the soil.	B
5. Climate-resilient livelihoods	Awareness and education workshop on various adaptive solutions and behavioural change	Involve more than 50 community members. Identify one illegal dumping spot with a local councillor, community leader or environmental health practitioner. Invite interested and affected community members in the area to clean up the spot and keep it clean. Align the activity with Tswelopele campaigns.	<ul style="list-style-type: none"><li>50 pamphlets and two types of promotional material (x 50)</li><li>50 plastic refuse bags</li><li>50 pairs of gloves</li><li>50 masks</li><li>50 500 mL bottles of water</li></ul>	A and B
6. NPO coordination, support and capacity-building	Provide oversight to upcoming NPOs who are participating in the programme	<ul style="list-style-type: none"><li>Oversee the programme</li><li>Develop progress reports to programme managers</li><li>Arrange capacity-building (technical, management and financial) for the participating NPOs</li><li>Facilitate collaborative partnerships for NPOs</li><li>Advise the programme managers and NPOs.</li></ul>	<ul style="list-style-type: none"><li>Develop training manuals</li><li>Develop reporting templates (monthly reporting)</li><li>Arrange a capacity-building workshop</li><li>Provide sustainability profiling</li></ul>	C

\*\* The value of 3% of the allocated funding amount will be reserved strictly to build the technical, management and financial capacity of the NPO during the duration of the programme.  
\*\* The deliverables may be shared among the selected NPOs as per the discretion of the programme managers.

Application forms can be collected from and must be hand delivered to the Environment and Agriculture Management Department, Block A, Ground Floor, Tshwane House, 320 Madiba Street, Pretoria. The responsible officials are **Tumelo Mogapi, Kamogelo Kwakwa and Kgomotso Kwenaitse**

The City of Tshwane reserves the right to not select any NPO for support.

Please direct any enquiries to the following staff member:

- Dolly Mafa (012 358 6321 or dollyma@tshwane.gov.za)

The closing date for applications is **10 November 2022 at 14:00.**

If the City of Tshwane does not contact an applicant within 21 days of the closing date, please consider the application to be unsuccessful.