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Section/Unit:	Events Compliance		

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To: Event organisers, safety officers, venue owners and managers

REMINDER TO EVENT ORGANISERS AND SAFETY OFFICERS TO ADHERE TO TIME FRAMES

Event organisers and safety officers are reminded to adhere to the time frames below:

JOINT OPERATIONS COMMITTEE PRESENTATION APPLICATION FORM

The completed application form must be submitted to eventsjoc@tshwane.gov.za three weeks before the event.

JOINT OPERATIONS COMMITTEE PRESENTATION

An event safety file must be presented before the Joint Operations Committee two weeks before the event.

NON-ADHERENCE TO TIME FRAMES

Those who do not adhere to the time frames will not be given an opportunity to present the event before the committee, thus rendering the event non-compliant.

Regards



Denzel Burgess
DIRECTOR: EVENTS COMPLIANCE

On request, this document can be provided in another official language.