



## INTERNAL/EXTERNAL JOB FORUM

The City of Tshwane seeks to fill the executive-level position in this job forum. Appointment in this position will be on a permanent basis and will be subject to signing an employment contract and performance agreement, as well as disclosing financial interests.

The complete job forum can be accessed by visiting the City of Tshwane public website (<https://www.tshwane.gov.za>) and clicking on “Documents” and then on “Job Forums”.

**PLEASE APPLY ONLINE BY VISITING THE CITY OF TSHWANE PUBLIC WEBSITE AND CLICKING THE E-RECRUITMENT LINK (LOCATED UNDER BOTH THE “E-SERVICES” AND THE “CAREERS” LINK)**

**Closing date: 15 September 2023**  
**(Online applications will close at midnight.)**

General enquiries: LJ Moleli (012 358 4346)  
Recruitment Centre  
Upper Ground Level, Middestad Building  
252 Thabo Sehume Street  
Pretoria CBD

Our policy is to provide equal employment opportunities to all qualified persons without regard to race, religious belief, age, national origin, marital status, physical disability, HIV status, gender, social origin, culture, political opinion, conscience and sexual orientation. Persons with disabilities are encouraged to apply. The City of Tshwane is committed to employment equity. Preference may be given to appointable applicants from the underrepresented designated groups in terms of the City’s Employment Equity Plan. The City retains the right not to make an appointment and to verify all information provided by candidates.

Applicants should note that they will be required to provide proof of their qualifications or any other relevant documents (certified copies or original documents) during the selection process. Appointments will be subject to the positive verification of qualifications (from Grade 12 upwards). Any misrepresentation of qualifications or information on the application of an applicant, failure to present proof of claimed qualifications or fraudulent qualifications will disqualify a candidate for appointment. If it is an internal candidate, he/she may be disciplined for misconduct.

The online system closes at midnight on the closing date and no late applications can be accepted. If you do not receive correspondence from our office within 21 days of the application’s closing date, please consider your application unsuccessful.

**GROUP HEAD: ENERGY AND ELECTRICITY (Reference number: PWEE638-2023)****Location:** To be stationed at Middestad Building, Pretoria Central**Job level:** T22**Scale:** R1 252 068,00 – R1 738 992,00 per annum**Estimated remuneration package:** R1 784 387,88 – R2 404 136,63 per annum

Appointment in this position will be on a permanent basis and will be subject to signing an employment contract and performance agreement, as well as disclosing financial interests.

**This position seeks to attract:**

African female	African male	Coloured female	Coloured male	Indian female
Indian male	White female	White male	Person with disability	All categories

**Appointment requirements**

- A bachelor's degree in Electrical or Electronic Engineering
- A postgraduate engineering qualification will be an added advantage
- Professional registration with the Engineering Council of South Africa will be an added advantage
- 12 years' experience, of which at least five years must be at senior management level in an energy and electricity environment
- Proven track record of managing large-scale projects
- Good knowledge and interpretation of policy and legislation
- Good knowledge of performance management
- Good knowledge of governance
- Good knowledge of the Supply Chain Management Regulations and the Preferential Procurement Policy Framework Act, 2000 (Act 5 of 2000)
- Ability to make high-risk decisions of a long-term and strategic nature
- Compliance with the MFMA unit standards as prescribed by Regulation 493 of 15 June 2007, as published in *Government Gazette* 29967 of 15 June 2007, will be an added advantage
- No criminal record (excluding previous convictions related to political activities under the previous dispensation), and candidates will undergo security vetting
- Willingness to undergo a competency assessment
- Computer literacy

**Leading competencies:** Strategic direction and leadership skills; business management skills; people management skills; programme and project management skills; financial management skills; change management skills; change leadership skills; governance leadership skills

**Core competencies:** Moral competence; planning and organising skills; analytical and innovation skills; knowledge and information management skills; communication skills; ability to focus on results and quality; ability to work under pressure

**Level 4 proficiency in the following competencies (in accordance with the Local Government: Municipal Staff Regulations):**

**Core professional competencies:** Written and oral communication; attention to detail; influencing; ethics and professionalism; organisational awareness; problem-solving; planning and organising

**Functional competencies:** Business processes; use of technology; data processing and analysis

**Public service orientation competencies:** Interpersonal relationships; communication; service delivery orientation; client orientation and customer focus

**Personal competencies:** Action and outcome orientation; resilience; change readiness; cognitive ability; learning orientation

**Management or leadership competencies:** Impact and influence team orientation; direction setting; coaching and mentoring; impact and influence

**Primary functions:** To ensure overall optimisation of the energy and electricity management value chain by means of effective strategic planning, direction and alignment of functional management frameworks and operational delivery subject to legislated context responsibilities, national standards and the directives of the Chief Operating Officer; and to exercise control over the following key performance areas with the aim of maintaining impartial, accountable, transparent and efficient services in the Energy and Electricity Department of the City of Tshwane:

- Electricity planning and development
- Energy business
- Quality, safety and environment
- Management and administrative support

**Enquiries:** Tumiso Mahlaela, 012 358 4466

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