



*"To cultivate an environment within which the City of Tshwane can grow its human capital and the economy through the facilitation, implementation and management of developments with a specific focus on Economic Development and associated activities within Tshwane"*



**CHIEF EXECUTIVE OFFICER (CEO)**  
**Five-Year Fixed Term Contract**  
**Remuneration: R 1 995 362 per annum**  
**(All Inclusive Total Cost to Company Package)**  
**(Ref no. TEDA 0076/2023)**

**TEDA is seeking a dynamic and experienced CEO to lead the agency towards successfully achieving the ambitious economic growth targets of the City of Tshwane (the City) to support economic growth within the City.**

The CEO of the TEDA will be responsible for the successful implementation of the TEDA Strategy and Business Plan and ensuring the achievement of TEDA's mandate and targeted economic growth for the City. The CEO reports to the TEDA Board of Directors and works collaboratively with the relevant stakeholders to achieve the agency's goals.

**Minimum Competencies and Qualifications**

- An appropriate Master's Degree in Business Administration/ Leadership/ Management/ Economics or equivalent related qualification.
- A minimum of ten (10) years' experience at Executive /Senior Management level in medium-to-large organisations in the private and public sector of which at least three years must be in the private sector.
- Experience in reporting at the level of Board of Directors/Board Committees and Shareholders.
- A minimum of four (4) years' experience in driving economic growth and development and/or investment promotion.
- Exposure to various industry sectors will be ideal.

**The successful candidate should also:**

- Have a strong knowledge of financial modelling, and packaging business opportunities;
- Be equipped with high-level interpersonal communication skills, strong negotiation skills, and excellent people management and strategic thinking skills;
- have a certificate of municipal minimum competency levels (MFMA) or complete same within 18 months of the assumption of duty;
- Have computer literacy skills; and
- Be familiar with the provisions of the Municipal Finance Management Act (MFMA)/ Public Finance Management Act (PFMA) and the principles of good corporate governance.

**Key Responsibilities**

The incumbent's responsibilities will include:

- Managing and providing strategic leadership for the implementation and achievement of the TEDA Strategy and annual Business Plan;
- Championing and driving efforts to ensure that TEDA is developed into one of the country's leading trade, investment promotion and economic development agencies;
- Leading the development and execution of comprehensive economic development strategies to ensure that TEDA achieves targeted economic development projects aligned to the areas identified as being catalytic to economic development, which include social benefits, job creation, and the creation of economic and strategic value;
- ensuring adherence to company guidelines and rules in a bid to maintain strong ethics and regulatory structures (e.g., King IV, Companies Act, MFMA);
- ensuring that TEDA adopts a strategically aligned approach to the promotion and facilitation of Tshwane-based organisations, penetrating export markets through on-going intelligence gathering to assist companies with exportable products, and identifying organisations in key sectors with the potential to benefit from export development support;
- fostering a culture of collaboration, innovation, and excellence within the organization;
- managing performance of direct reports;
- building and creating strategic partnerships with internal, external and relevant business stakeholders;
- ensuring key internal and external stakeholders are identified and relations are appropriately managed;
- effectively managing TEDA's finances and policies, including financial reporting to over see the preparation of the relevant Board Report for inclusion in the Annual Financial Statements by the Chief Financial Officer;
- ensuring effective development and implementation of the risk management strategy and plan;
- ensuring the identification, evaluation and management of risks that are likely to hamper the achievement of TEDA's strategic objectives;
- reviewing and continuous improvement of the TEDA risk processes and controls; and
- assuming all responsibilities associated with being an Accounting Officer of a Municipal Entity.

**CLOSING DATE FOR APPLICATIONS: 18 DECEMBER 2023 @ 16H00.**

Applications may be submitted via email to: [teda\\_applications@mbaincorporated.co.za](mailto:teda_applications@mbaincorporated.co.za)

TEDA subscribes to the principles of employment equity in its recruitment processes.

All prospective candidates may be subjected to psychometric assessments and security vetting as part of the selection process.

NB: Applicants who have not received any correspondence from us within eight weeks of the closing date may consider their application unsuccessful.

**(PLEASE QUOTE THE Ref. No. ON YOUR APPLICATION)**