



## INTERNAL/EXTERNAL JOB FORUM

Our policy is to provide equal employment opportunities to all qualified persons without regard to race, religious belief, age, national origin, marital status, physical disability, HIV status, gender, social origin, culture, political opinion, conscience and sexual orientation. Persons with disabilities are encouraged to apply. The City of Tshwane is committed to employment equity. Preference may be given to appointable applicants from the underrepresented designated groups in terms of the City of Tshwane Employment Equity Plan. The City retains the right not to make an appointment and to verify all information provided by candidates.

Applicants should note that they will be required to provide proof of their qualifications or any other relevant documents (certified copies or original documents) during the selection process. Appointments will be subject to the positive verification of qualifications (from Grade 12 upwards). Any misrepresentation of qualifications or information on the application of an applicant, failure to present proof of claimed qualifications or fraudulent qualifications will disqualify a candidate for appointment. If it is an internal candidate, he/she may be disciplined for misconduct.

The online system closes at midnight on the closing date and no late applications can be accepted. If you do not receive correspondence from our office within 21 days of the application's closing date, please consider your application unsuccessful.

The City of Tshwane seeks to fill the positions as indicated in this job forum.

**The complete job forum can be accessed by visiting the City of Tshwane public website (<https://www.tshwane.gov.za>) and clicking on *Documents* and then on *Job Forums* or alternatively clicking on *Notice board* or on *Quick Links*.**

**PLEASE APPLY ONLINE BY VISITING THE CITY OF TSHWANE PUBLIC WEBSITE AND CLICKING THE E-RECRUITMENT LINK (*not to be confused with e-Tshwane*) (e-Recruitment is also located under both the *E-services* and the *Careers* links)**

**Closing date: 9 September 2024**  
**(Online applications will close at midnight)**

General enquiries: LJ Moleli (012 358 4346)  
Recruitment Centre  
Upper Ground Level, Middestad Building  
252 Thabo Sehume Street  
Pretoria CBD

If you have trouble registering your profile or applying for these positions, send an email with a detailed description of the error/problem to [erecruithelp@tshwane.gov.za](mailto:erecruithelp@tshwane.gov.za). (Do not submit your application here – it will not be accepted.)

Administration	IT	Managerial	Political	Professional	Safety, security and EMS
Secretarial		Semi-skilled labour	Support services	Technical	Unskilled labour

**DEPARTMENT: REGIONAL OPERATIONS AND COORDINATION**

**Division: Regional Operations: Region 4**

**Section: Energy and Electricity**

**Location: Centurion**

<b>Reference number</b>	<b>SDTM1148-4-2024</b>				
<b>Position</b>	<b>ARTISAN ASSISTANT (4 POSTS)</b>				
<b>To be advertised</b>	<b>Internal</b>		<b>External</b>		
<b>This position seeks to attract</b>	African female Indian male	African male White female	Coloured female White male	Coloured male Person with disability	Indian female All categories
<b>Job level</b>	T2				
<b>Scale</b>	R142 740,00 – R171 864,00 per annum				
<b>Estimated remuneration package</b>	R181 681,38 – R218 750,79 per annum				
<b>Job purpose</b>	To provide support to the operational team members by executing duties and instructions received from the immediate supervisor in order to reach the set target dates of projects (duties are only executed on the non-energised electrical distribution network)				
<b>Appointment requirements</b>	Basic literacy Relevant experience in a local authority electrical network environment will be an added advantage Physical fitness and health <b>Willingness and ability to work shifts</b>				
<b>Personal attributes and/or competencies</b>	Positive attitude; good health; good communication skills; dependability and trustworthiness; ability to understand and execute the supervisor's instructions				
<b>Primary functions</b>	Executing instructions received from the supervisor to carry out all related tasks and duties with regard to the electrical distribution network in order to ensure safe and reliable service delivery Executing instructions received from the supervisor for all related tasks and duties with regard to projects for the electrical distribution network in order to ensure that set target dates are reached Maintaining all tools and equipment in order to ensure continuous and safe operations on-site Adhering to the Occupational Health and Safety Act, 1993 (Act 85 of 1993) Executing tasks or duties on a rotation basis between various operations teams in order to enhance multiskilling				
<b>SAP</b>	S70026774; S70026793; S70026914; S70026916				
<b>New/natural attrition</b>	Natural attrition				
<b>Enquiries</b>	Tsakani Kone (012 358 3139)				







Administration	IT	Managerial	Political	Professional	Safety, security and EMS
Secretarial		Semi-skilled labour	Support services	Technical	Unskilled labour

**DEPARTMENT: REGIONAL OPERATIONS AND COORDINATION**

**Division: Regional Operations: Region 6**

**Section: Energy and Electricity**

**Location: Waltloo Depot (2 posts); Pretoriuspark Depot (2 posts)**

<b>Reference number</b>	<b>SDTM1152-6-2024</b>										
<b>Position</b>	<b>ARTISAN (ELECTRICIAN) (4 POSTS)</b>										
<b>To be advertised</b>	<table border="0" style="width:100%; background-color:#f2f2f2;"> <tr> <td style="width:50%; text-align:center;">Internal</td> <td style="width:50%; text-align:center;">External</td> </tr> </table>	Internal	External								
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African female	African male	Coloured female	Coloured male	Indian female							
Indian male	White female	White male	Person with disability	All categories							
<b>Job level</b>	T10										
<b>Scale</b>	R321 372,00 – R446 364,00 per annum										
<b>Estimated remuneration package</b>	R469 120,93 – R628 208,66 per annum										
<b>Job purpose</b>	To execute projects (operations) in an effective way by keeping to the set targets of time, cost, resources and standards of each project and to adhere to the Occupational Health and Safety Act, 1993 (Act 85 of 1993)										
<b>Appointment requirements</b>	<p>An appropriate trade certificate as Electrician (red seal)</p> <p>At least two years' relevant experience in local authority electrical networks</p> <p>A valid Code C1 driving licence with a valid PrDP</p> <p>Physical fitness and health</p> <p>Ability to do physical work related to operation and maintenance activities for continuous periods</p> <p><b>Willingness and ability to work shifts, standby and overtime</b></p>										
<b>Personal attributes and/or competencies</b>	No colour blindness; no serious physical disabilities; no back problems; interpersonal skills; ability to concentrate for prolonged periods; written and verbal communication skills; no fear of heights (acrophobia); dependability and trustworthiness; ability to understand and execute instructions of supervisor										
<b>Primary functions</b>	<p>Optimally using resources for cost-effectiveness of vehicles, tools and material</p> <p>Constructing electrical networks to ensure effective service delivery</p> <p>Maintaining the existing electrical network to ensure network stability</p> <p>Adhering to the Occupational Health and Safety Act, 1993</p>										
<b>SAP</b>	S70029247; S70029248; S70028900; S70028867										
<b>New/natural attrition</b>	Natural attrition										
<b>Enquiries</b>	Phindile Mahlangu (012 358 3419)										

Administration	IT	Managerial	Political	Professional	Safety, security and EMS
Secretarial		Semi-skilled labour	Support services	Technical	Unskilled labour

**DEPARTMENT: REGIONAL OPERATIONS AND COORDINATION**

**Division: Regional Operations: Region 6**

**Section: Energy and Electricity**

**Location: Pretoriuspark Depot (4 posts); Waltloo Depot (4 posts)**

<b>Reference number</b>	<b>SDTM1153-6-2024</b>				
<b>Position</b>	<b>ARTISAN ASSISTANT (8 POSTS)</b>				
<b>To be advertised</b>	<b>Internal</b>		<b>External</b>		
<b>This position seeks to attract</b>	African female Indian male	African male White female	Coloured female White male	Coloured male Person with disability	Indian female All categories
<b>Job level</b>	T2				
<b>Scale</b>	R142 740,00 – R171 864,00 per annum				
<b>Estimated remuneration package</b>	R181 681,38 – R218 750,79 per annum				
<b>Job purpose</b>	To provide support to the operational team members by executing duties and instructions received from the immediate supervisor in order to reach the set target dates of projects (duties are only executed on the non-energised electrical distribution network)				
<b>Appointment requirements</b>	Basic literacy Relevant experience in a local authority electrical network environment will be an added advantage Physical fitness and health <b>Willingness and ability to work shifts</b>				
<b>Personal attributes and/or competencies</b>	Positive attitude; good health; good communication skills; dependability and trustworthiness; ability to understand and execute the supervisor's instructions				
<b>Primary functions</b>	Executing instructions received from the supervisor to carry out all related tasks and duties with regard to the electrical distribution network in order to ensure safe and reliable service delivery Executing instructions received from the supervisor for all related tasks and duties with regard to projects for the electrical distribution network in order to ensure that set target dates are reached Maintaining all tools and equipment in order to ensure continuous and safe operations on-site Adhering to the Occupational Health and Safety Act, 1993 (Act 85 of 1993) Executing tasks or duties on a rotation basis between various operations teams in order to enhance multiskilling				
<b>SAP</b>	S70028926; S70028931; S70028907; S70028830; S70029256; S70029218; S70029135; S70028810				
<b>New/natural attrition</b>	Natural attrition				
<b>Enquiries</b>	Phindile Mahlangu (012 358 3419)				

Administration	IT	Managerial	Political	Professional	Safety, security and EMS
Secretarial		Semi-skilled labour	Support services	Technical	Unskilled labour

**DEPARTMENT: REGIONAL OPERATIONS AND COORDINATION**

**Division: Regional Operations: Region 6**

**Section: Water and Sanitation**

**Location: Petroleum Depot**

<b>Reference number</b>	<b>SDTM1154-6-2024</b>				
<b>Position</b>	<b>ARTISAN ASSISTANT (2 POSTS)</b>				
<b>To be advertised</b>	<b>Internal</b>		<b>External</b>		
<b>This position seeks to attract</b>	African female Indian male	African male White female	Coloured female White male	Coloured male Person with disability	Indian female All categories
<b>Job level</b>	T2				
<b>Scale</b>	R149 736,00 – R180 288,00 per annum				
<b>Estimated remuneration package</b>	R250 665,49 – R289 551,56 per annum				
<b>Job purpose</b>	To dig and backfill trenches, break and mix concrete, remove sewer blockages, clean vehicles, tools, equipment and work areas, and act as personal assistant to the artisan under whom he/she will function				
<b>Appointment requirements</b>	Basic literacy Relevant experience in a municipal water network maintenance environment will be an added advantage Physical fitness and health with no back problems <b>Willingness and ability to work shifts and standby</b>				
<b>Personal attributes and/or competencies</b>	Positive attitude; good health; good communication skills; dependability and trustworthiness; ability to understand and execute the supervisor's instructions; no fear of heights; no serious physical disabilities; no back problems				
<b>Primary functions</b>	Handling applicable equipment and tools in the execution of duties Digging and backfilling trenches and abiding by set safety rules when digging trenches, including placing shoring where necessary or prescribed Unblocking municipal and private sewer blockages with the use of the correct sewer tools Preparing safe working areas Digging for connections and breaking concrete where construction work must be done Filling and compacting trenches Loading and offloading material, equipment, etc for specific tasks Mixing and placing concrete Handling building material Cleaning and maintaining vehicles, tools and equipment Cleaning properties and work areas after completing tasks Assuming responsibilities of the team supervisor in absence of artisan				
<b>SAP</b>	S70030615; S70026255				
<b>New/natural attrition</b>	Natural attrition				
<b>Enquiries</b>	Phindile Mahlangu 012 358 3419				





Administration	IT	Managerial	Political	Professional	Safety, security and EMS
Secretarial		Semi-skilled labour	Support services	Technical	Unskilled labour

**DEPARTMENT: REGIONAL OPERATIONS AND COORDINATION**

**Division: Regional Operations: Region 7**

**Section: Energy and Electricity**

**Location: Bronkhorstspuit**

<b>Reference number</b>	<b>SDTM1156-7-2024</b>										
<b>Position</b>	<b>ARTISAN (ELECTRICIAN)</b>										
<b>To be advertised</b>	<table border="1"> <tr> <td>Internal</td> <td>External</td> </tr> </table>	Internal	External								
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<b>Job level</b>	T10										
<b>Scale</b>	R321 372,00 – R446 364,00 per annum										
<b>Estimated remuneration package</b>	R469 120,93 – R628 208,66 per annum										
<b>Job purpose</b>	To execute projects (operations) in an effective way by keeping to the set targets of time, cost, resources and standards of each project and to adhere to the Occupational Health and Safety Act, 1993 (Act 85 of 1993)										
<b>Appointment requirements</b>	<p>An appropriate trade certificate as Electrician (red seal)</p> <p>At least two years' relevant experience in local authority electrical networks</p> <p>A valid Code C1 driving licence with a valid PrDP</p> <p>Physical fitness and health</p> <p>Ability to do physical work related to operation and maintenance activities for continuous periods</p> <p><b>Willingness and ability to work shifts, standby and overtime</b></p>										
<b>Personal attributes and/or competencies</b>	No colour blindness; no serious physical disabilities; no back problems; interpersonal skills; ability to concentrate for prolonged periods; written and verbal communication skills; no fear of heights (acrophobia); dependability and trustworthiness; ability to understand and execute instructions of supervisor										
<b>Primary functions</b>	<p>Optimally using resources for cost-effectiveness of vehicles, tools and material</p> <p>Constructing electrical networks to ensure effective service delivery</p> <p>Maintaining the existing electrical network to ensure network stability</p> <p>Adhering to the Occupational Health and Safety Act, 1993</p>										
<b>SAP</b>	S70030733										
<b>New/natural attrition</b>	Natural attrition										
<b>Enquiries</b>	Desmond Phala (012 358 5686)										

Administration	IT	Managerial	Political	Professional	Safety, security and EMS
Secretarial		Semi-skilled labour	Support services	Technical	Unskilled labour

**DEPARTMENT: REGIONAL OPERATIONS AND COORDINATION**

**Division: Regional Operations: Region 7**

**Section: Water and Sanitation: Water Distribution**

**Location: Bronkhorstspuit**

<b>Reference number</b>	<b>SDTM1157-7-2024</b>										
<b>Position</b>	<b>ARTISAN (PLUMBER)</b>										
<b>To be advertised</b>	<table border="1"> <tr> <td>Internal</td> <td>External</td> </tr> </table>	Internal	External								
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Indian male	White female	White male	Person with disability	All categories							
<b>Job level</b>	T10										
<b>Scale</b>	R321 372,00 – R446 364,00 per annum										
<b>Estimated remuneration package</b>	R469 120,93 – R628 208,66 per annum										
<b>Job purpose</b>	To repair and maintain all the components of the water network, such as pipelines, valves, air valves, water meters and fire hydrants, and to upgrade the water reticulation system										
<b>Appointment requirements</b>	<p>An appropriate trade certificate as Plumber (red seal)</p> <p>At least two years' relevant experience in a municipal water network maintenance environment</p> <p>A valid Code C1 driving licence with a valid PrDP</p> <p>Physical fitness and good health</p> <p>Ability to do physical work related to operation and maintenance activities for continuous periods</p> <p><b>Willingness and ability to work overtime and standby when required</b></p>										
<b>Personal attributes and/or competencies</b>	Good communication skills; ability to be creative; problem-solving skills; ability to work under pressure; willingness and ability to work as part of a team; ability to work in confined spaces, at high altitudes and below ground level in trenches; ability to work under an extreme workload and to deliver work within the required time planned; ability to plan effectively and to work with minimum supervision and assistance										
<b>Primary functions</b>	<p>Repairing water leaks, including locating services and pipelines</p> <p>Conducting maintenance on water meters</p> <p>Upgrading the water network</p> <p>Excavating identified areas by making use of workers or mechanical equipment</p> <p>Repairing leaks that are located, backfilling trenches to set standards and cleaning the site</p> <p>Conducting general administrative tasks which include the completion of time sheets</p>										
<b>SAP</b>	S70031519										
<b>New/natural attrition</b>	Natural attrition										
<b>Enquiries</b>	Desmond Phala (012 358 5686)										

Administration	IT	Managerial	Political	Professional	Safety, security and EMS
Secretarial		Semi-skilled labour	Support services	Technical	Unskilled labour

**DEPARTMENT: REGIONAL OPERATIONS AND COORDINATION**

**Division: Regional Operations: Region 7**

**Section: Roads and Transport**

**Location: Bronkhorstspuit**

<b>Reference number</b>	<b>SDTM1158-7-2024</b>										
<b>Position</b>	<b>ARTISAN (ROADBUILDER/MASON)</b>										
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Indian male	White female	White male	Person with disability	All categories							
<b>Job level</b>	T10										
<b>Scale</b>	R321 372,00 – R446 364,00 per annum										
<b>Estimated remuneration package</b>	R469 120,93 – R628 208,66 per annum										
<b>Job purpose</b>	To provide a physical support service in supervising and organising an operational team in the execution of operations maintenance, roadbuilding work and storm water maintenance by ensuring that all day-to-day operational tasks are executed effectively and cost-efficiently										
<b>Appointment requirements</b>	<p>An appropriate trade certificate as Bricklayer/Mason (red seal) OR trained construction roadmaker</p> <p>At least two years' relevant experience in the maintenance of road and storm water systems</p> <p>A valid Code C1/EC1 driving licence with a valid PrDP</p> <p>Physical fitness and health</p> <p>Ability to do physical work related to operation and maintenance activities for continuous periods</p> <p><b>Willingness and ability to work shifts, standby and overtime</b></p>										
<b>Personal attributes and/or competencies</b>	Ability to understand and analyse technical drawings; ability to understand and implement technical working methods; competent in operating all road construction machinery; good interpersonal skills; leadership skills; willingness to work in areas where criminal elements or road vehicle traffic is a threat										
<b>Primary functions</b>	<p>Repairing, rebuilding and maintaining storm water structures, pavements, channels and storm water pipes</p> <p>Doing concrete work by preparing and casting according to drawings</p> <p>Laying pipes according to drawings and specifications</p> <p>Inspecting contractors working on-site</p> <p>Supervising the operations team and assigning duties</p> <p>Organising equipment and material for the execution of tasks</p> <p>Handling vehicles and equipment</p> <p>Ensuring safety of staff on-site by enforcing occupational health and safety standards</p>										
<b>SAP</b>	S70031293										
<b>New/natural attrition</b>	Natural attrition										
<b>Enquiries</b>	Desmond Phala (012 358 5686)										

Administration	IT	Managerial	Political	Professional	Safety, security and EMS
Secretarial		Semi-skilled labour	Support services	Technical	Unskilled labour

**DEPARTMENT: REGIONAL OPERATIONS AND COORDINATION**

**Division: Regional Operations: Region 7**

**Section: Energy and Electricity**

**Location: Bronkhorstspuit**

<b>Reference number</b>	<b>SDTM1159-7-2024</b>				
<b>Position</b>	<b>ARTISAN ASSISTANT (2 POSTS)</b>				
<b>To be advertised</b>	<b>Internal</b>		<b>External</b>		
<b>This position seeks to attract</b>	African female Indian male	African male White female	Coloured female White male	Coloured male Person with disability	Indian female All categories
<b>Job level</b>	T2				
<b>Scale</b>	R142 740,00 – R171 864,00 per annum				
<b>Estimated remuneration package</b>	R181 681,38 – R218 750,79 per annum				
<b>Job purpose</b>	To provide support to the operational team members by executing duties and instructions received from the immediate supervisor in order to reach the set target dates of projects (duties are only executed on the non-energised electrical distribution network)				
<b>Appointment requirements</b>	Basic literacy Relevant experience in a local authority electrical network environment will be an added advantage Physical fitness and health Ability to do physical work related to operation and maintenance activities for continuous periods <b>Willingness and ability to work shifts</b>				
<b>Personal attributes and/or competencies</b>	Positive attitude; good health; good communication skills; dependability and trustworthiness; ability to understand and execute the supervisor's instructions				
<b>Primary functions</b>	Executing instructions received from the supervisor to carry out all related tasks and duties with regard to the electrical distribution network in order to ensure safe and reliable service delivery Executing instructions received from the supervisor for all related tasks and duties with regard to projects for the electrical distribution network in order to ensure that set target dates are reached Maintaining all tools and equipment in order to ensure continuous and safe operations on-site Adhering to the Occupational Health and Safety Act, 1993 (Act 85 of 1993) Executing tasks or duties on a rotation basis between various operations teams in order to enhance multiskilling				
<b>SAP</b>	S70030765; S70030912				
<b>New/natural attrition</b>	Natural attrition				
<b>Enquiries</b>	Desmond Phala (012 358 5686)				

