



REQUEST FOR EXPRESSION OF INTEREST FROM STUDENTS TO BE EMPLOYED AS INTEGRATED LEARNING, EXPERIENTIAL TRAINING OR INTERNSHIP STUDENTS FOR A PERIOD OF 12 TO 18 MONTHS IN THE CITY OF TSHWANE

**DEPARTMENT: GROUP HUMAN CAPITAL MANAGEMENT
DIVISION: LEARNING AND DEVELOPMENT
REFERENCE NUMBER: TLMA-2024**

PURPOSE

To create a database that will be used to appoint candidates on student-in-training fixed-term contracts for work-integrated learning, experiential learning or internship in the City of Tshwane in the following areas of study:

- Finance and internal audit
- Information technology
- Communication, marketing, heritage and tourism
- Administration, public administration and legal
- Aviation
- City planning and surveying
- Engineering and project management
- Water and water treatment
- Horticulture and environmental management
- Occupational health and safety and environmental health
- Language practice
- Librarians (library and information science)
- Sport and recreation
- Social work
- Transport management

QUALIFYING CRITERIA

- Must have completed a tertiary career-related or occupational qualification such as N6, diploma, national diploma, degree and/or occupational qualification in a study field related to the above-mentioned fields
- Must be a resident of Tshwane
- Must require work experience of 12 to 18 months

Note: Documentation such as an identity document, qualifications and proof of residence will be required at the selection stage. Qualifications will be vetted and screening will be done prior to offer of employment.

PRIMARY FUNCTIONS

The candidates will be contracted for a period of 12 months (university graduate) or 18 months (occupational) through a formal City of Tshwane student-in-training contract to be trained in their relevant field of study under the supervision of a dedicated mentor.

Enquiries: Ms E Kolobe on 012 358 4125 or Mr A Thifhulufhelwi on 012 358 7514 or Ms Nomsa Mahlangu on 012 358 8001

Candidates who meet the qualifying criteria must submit their application **online** by visiting the City of Tshwane public website and clicking on *E-services* and then on *e-Recruitment* (not to be confused with e-Tshwane). e-Recruitment is also located under both the *E-services* and the *Careers* link on the website. The complete advertisement can be accessed by visiting the City of Tshwane public website (<https://www.tshwane.gov.za>) and clicking on *Documents* and then on *Job Forums* or alternatively clicking on *Notice board* or *Quick Links*.

CLOSING DATE: 6 September 2024 (Online applications will close at midnight)

If you have trouble registering your profile or applying for these positions, send an email with a detailed description to erecruithelp@tshwane.gov.za. (Do not submit your application to this email address – it will not be accepted.)

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