



INTERNAL/EXTERNAL JOB FORUM

Our policy is to provide equal employment opportunities to all qualified persons without regard to race, religious belief, age, national origin, marital status, physical disability, HIV status, gender, social origin, culture, political opinion, conscience and sexual orientation. Persons with disabilities are encouraged to apply. The City of Tshwane is committed to employment equity. Preference may be given to appointable applicants from the underrepresented designated groups in terms of the City of Tshwane Employment Equity Plan. The City retains the right not to make an appointment and to verify all information provided by candidates

The City retains the right not to make an appointment and to verify all information provided by candidates. A process of progressive elimination will also be embarked upon in instances where a considerable number of applicants meet the minimum requirements for a position.

Applicants should note that they will be required to provide proof of their qualifications or any other relevant documents (certified copies or original documents) during the selection process. Appointments will be subject to the positive verification of qualifications (from Grade 12 upwards). Any misrepresentation of qualifications or information on the application of an applicant, failure to present proof of claimed qualifications or fraudulent qualifications will disqualify a candidate for appointment. If it is an internal candidate, they may be disciplined for misconduct.

The online system closes at midnight on the closing date and no late applications can be accepted. If you do not receive correspondence from our office within 21 days of the application's closing date, please consider your application unsuccessful.

The City of Tshwane seeks to fill the positions as indicated in this job forum on a permanent basis.

The complete job forum can be accessed by visiting the City of Tshwane public website (<https://www.tshwane.gov.za>) and clicking on the *Tshwane Careers* link and then on *Job Forum*.

INTERNAL AND EXTERNAL CANDIDATES APPLY AT

Please apply online by visiting the City of Tshwane public website (<https://www.tshwane.gov.za>) and click on the *Tshwane Careers* link (*Tshwane Careers* is also located under the *E-SERVICES* link on the website).

**Closing date: 19 March 2026
(Online applications will close at midnight.)**

General enquiries: LJ Moleli (012 358 4346)
Recruitment Centre
Upper Ground Level, Middestad Building
252 Thabo Sehume Street
Pretoria CBD

If you have trouble registering your profile or applying for these positions, send an email with a detailed description of the error or problem to erecruit@tshwane.gov.za.

Do not submit your application to this email address – it will not be accepted.

Administration	IT	Managerial	Political	Professional	Safety, security and EMS
Secretarial		Semi-skilled labour	Support services	Technical	Unskilled labour

DEPARTMENT: WATER AND SANITATION BUSINESS UNIT

Division: N/A

Section: Office of the Group Head

Location: Lesedi House

Reference number	PWWS394-2026
Position	EXECUTIVE SECRETARY
To be advertised	Internal External
This position seeks to attract	African female African male Coloured female Coloured male Indian female Indian male White female White male Person with disability All categories
Job level	T11
Scale	R414 972,00 – R576 336,00 per annum
Estimated remuneration package	R560 116,00 – R756 502,00 per annum
Job purpose	To render executive secretarial and administrative support to the Office of the Group Head: Water and Sanitation Business Unit
Appointment requirements	Grade 12 plus a secretarial qualification or training At least two years' relevant secretarial experience Supervisory experience will be an added advantage A valid Code B driving licence will be an added advantage Computer literacy Must undergo a criminal record check and such a person shall allow their fingerprints to be taken by the Tshwane Metro Police Department at own cost
Personal attributes and/or competencies	Flexibility; willingness to accept responsibility; innovative thinking skills; ability to pay attention to detail: ability to work within prescribed timelines; good self-management skills; ability to function well within stressful conditions: ability to maintain confidential and sensitive information
Primary functions	Manage the diary of the group head Take minutes at meetings Ensure the highly professional running of the office Ensure that the group head does not miss critical appointments Provide a reception service Provide an office administration service Provide a typing and computer-operating service Provide an operational logistics service Execute diverse official secretarial duties
SAP	S70006569
New/natural attrition	New
Enquiries	T Mahlaela (012 358 4466), M Nkadameng (012 358 6043) or D Nkhuna (012 358 3821)

Administration	IT	Managerial	Political	Professional	Safety, security and EMS
Secretarial		Semi-skilled labour	Support services	Technical	Unskilled labour

DEPARTMENT: WATER AND SANITATION BUSINESS UNIT

Division: N/A

Section: Management and Administrative Support

Location: Lesedi House

Reference number	PWWS395-2026				
Position	DEPUTY DIRECTOR: FINANCE SUPPORT SERVICES				
To be advertised	Internal		External		
This position seeks to attract	African female Indian male	African male White female	Coloured female White male	Coloured male Person with disability	Indian female All categories
Job level	T17				
Scale	R819 048,00 – R1 137 540,00 per annum				
Estimated remuneration package	R1 212 322,00 – R1 617 703,00 per annum				
Job purpose	To ensure and render strategic finance support services to the Water and Sanitation Business Unit				
Appointment requirements	<p>An appropriate three-year career-related tertiary qualification (national diploma or degree) in Accounting or Finance or any other study field related to the position At least eight years' relevant working experience in a finance environment Managerial experience will be an added advantage Compliance with the unit standards of the Local Government: Municipal Finance Management Act, 2003 (Act 56 of 2003), as prescribed by Regulation 493 of 15 June 2007, as published in <i>Government Gazette 29967</i> of 15 June 2007, will be an added advantage A valid Code B driving licence Computer literacy (advanced Excel) Knowledge of SAP Must undergo a criminal record check and such a person shall allow their fingerprints to be taken by the Tshwane Metro Police Department at own cost</p>				
Personal attributes and/or competencies	Having integrity; sound financial management skills; ability to pay attention to detail; calm disposition and strength of character; people management skills; innovative thinking skills; willingness to accept responsibility				
Primary functions	<p>Coordinate budget preparation for the business unit Assist with the preparation of financial statements for the business unit Prepare timely monthly expenditure deviation reports Manage accounts payable to ensure timely processing of invoices Ensure that all supplier statements are reconciled Assist auditors with financial enquiries Prepare audit action plans for all finance-related audit findings Follow up with Group Financial Services on all finance-related issues Assist divisions with queries related to their budgets and general ledger accounts Manage and ensure strategic financial support services</p>				

Identify and determine short- and long-term objectives
Execute generic management functions
Execute generic planning functions

SAP S70003860

New/natural attrition New

Enquiries T Mahlaela (012 358 4466), M Nkadimeng (012 358 6043) or
D Nkhuna (012 358 3821)

Administration	IT	Managerial	Political	Professional	Safety, security and EMS
Secretarial		Semi-skilled labour	Support services	Technical	Unskilled labour

DEPARTMENT: WATER AND SANITATION BUSINESS UNIT

Division: N/A

Section: Management and Administrative Support

Location: Lesedi House

Reference number PWWS396-2026

Position MANAGEMENT SUPPORT OFFICER

To be advertised	Internal	External
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This position seeks to attract	African female	African male	Coloured female	Coloured male	Indian female
	Indian male	White female	White male	Person with disability	All categories

Job level T15

Scale R652 932,00 – R906 864,00 per annum

Estimated remuneration package R862 995,00 – R1 186 203,00 per annum

Job purpose To execute a departmental, finance and strategic managerial support services function on an operational matrix basis

Appointment requirements A three-year career-related tertiary qualification (degree or national diploma) in Public Administration, Management, Office Administration or Accounting or any other study field related to the position
 At least six years' applicable experience in an administrative and support environment
 Supervisory experience will be an added advantage
 A valid Code B driving licence
 Computer literacy
 Must undergo a criminal record check and such a person shall allow their fingerprints to be taken by the Tshwane Metro Police Department at own cost

Personal attributes and/or competencies Excellent communication skills; ability to work under pressure; financial management skills; ability to work as part of a team; reporting skills; ability to meet deadlines; good organisational skills; ability to pay attention to detail; ability to think accurately and analytically; good interpersonal skills; good writing skills; report writing skills

Primary functions Ensure organisational and individual performance management and financial operations support services
 Render Integrated Development Plan, Service Delivery and Budget Implementation Plan and business planning operations support services
 Ensure timeous monthly and quarterly performance reporting services
 Support and manage employment equity support operations
 Coordinate inputs for the departmental risk register and quarterly reporting
 Deliver strategic managerial support
 Ensure ISO quality compliance

SAP S70003843

New/natural attrition New

Enquiries M Khumalo (012 358 4255), M Nkadimeng (012 358 6043) or D Nkhuna (012 358 3821)

Administration	IT	Managerial	Political	Professional	Safety, security and EMS
Secretarial		Semi-skilled labour	Support services	Technical	Unskilled labour

DEPARTMENT: WATER AND SANITATION BUSINESS UNIT

Division: Bulk and Waste Water Services

Section: Scientific Services

Location: Rietvlei Dam

Reference number PWWS397-2026

Position SCIENTIST TECHNICIAN

To be advertised Internal External

This position seeks to attract African female African male Coloured female Coloured male Indian female
Indian male White female White male Person with disability All categories

Job level T12

Scale R464 760,00 – R645 492,00 per annum

Estimated remuneration package R623 487,00 – R853 525,00 per annum

Job purpose To monitor all relevant water sources, including purification plants, fountains, boreholes, dam water and river water, and all potable water storage facilities to ensure sufficient quality control on all sources used and treated for drinking water

Appointment requirements An appropriate three-year career-related tertiary qualification (degree or national diploma) in Microbiology, Laboratory Management or any other study field related to the position
Registered with the South African Council for Natural Scientific Professions as a Professional Scientist or Certificated Scientist
At least three years' relevant working experience in a water or waste water laboratory environment
Supervisory experience will be an added advantage
A valid Code B driving licence
Computer literacy
Must undergo a criminal record check and such a person shall allow their fingerprints to be taken by the Tshwane Metro Police Department at own cost

Personal attributes and/or competencies Must have intimate knowledge of laboratory services practices; good working knowledge of laboratory instruments as well as applicable legislation; verbal and written communication skills; planning and organising skills; ability to work under pressure; good interpersonal skills; negotiation skills; conflict-handling skills; accountability and ethical conduct skills; problem-solving and analysis skills

Primary functions Perform microbiology analysis and support the functions in the microbiology laboratory
Develop new methods that cover a wide range of water microbiology as required by SANS 241
Liaise with plant managers where there are failures and attend to consumer complaints

SAP S70006890

New/natural attrition New

Enquiries J Kutu (012 358 6206), M Nkadameng (012 358 6043) or D Nkhuna (012 358 3821)

Positions for JF18/2026 located at www.tshwane.gov.za at the *Tshwane Careers* link

Administration	IT	Managerial	Political	Professional	Safety, security and EMS
Secretarial		Semi-skilled labour	Support services	Technical	Unskilled labour

DEPARTMENT: WATER AND SANITATION BUSINESS UNIT

Division: Bulk and Waste Water Services

Section: Scientific Services

Location: TDK Building and Rietvlei Laboratory

Reference number	PWWS398-2026				
Position	LABORATORY ASSISTANT (2 POSTS)				
To be advertised	Internal		External		
This position seeks to attract	African female Indian male	African male White female	Coloured female White male	Coloured male Person with disability	Indian female All categories
Job level	T6				
Scale	R235 476,00 – R327 048,00 per annum				
Estimated remuneration package	R331 651,00 – R448 205,00 per annum				
Job purpose	To assist with conducting laboratory analysis and monitoring of waste water and other water sources to ensure compliance with legislation				
Appointment requirements	Grade 12 with Mathematics and Science At least six months' relevant working experience in a laboratory environment A valid Code B driving licence will be an added advantage Computer literacy Must undergo a criminal record check and such a person shall allow their fingerprints to be taken by the Tshwane Metro Police Department at own cost				
Personal attributes and/or competencies	Must have intimate knowledge of laboratory services practices; good working knowledge of laboratory instruments as well as applicable legislation; verbal and written communication skills; planning and organising skills; ability to work under pressure; good interpersonal skills; negotiation skills; conflict-handling skills; accountability and ethical conduct skills; problem-solving and analysis skills				
Primary functions	Collect samples in water networks Collect samples at swimming pools, rivers and power stations as well as industrial effluent and <i>ad hoc</i> samples Assist with meteorological, water meter reading and flow data Perform laboratory cleaning duties Carry out basic laboratory functions Take care of store room Take part in micro laboratory analysis				
SAP	S70006914; S70006934				
New/natural attrition	New				
Enquiries	J Kutu (012 358 6206), M Chiloane (012 358 0707), M Nkadimeng (012 358 6043) or D Nkhuna (012 358 3821)				

Administration	IT	Managerial	Political	Professional	Safety, security and EMS
Secretarial		Semi-skilled labour	Support services	Technical	Unskilled labour

DEPARTMENT: WATER AND SANITATION BUSINESS UNIT

Division: Bulk and Waste Water Services

Section: Scientific Services

Location: TDK Building

Reference number	PWWS399-2026										
Position	WATER QUALITY OFFICER										
To be advertised	<table border="0" style="width:100%; background-color:#f2f2f2;"> <tr> <td style="text-align:center; width:50%;">Internal</td> <td style="text-align:center; width:50%;">External</td> </tr> </table>	Internal	External								
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This position seeks to attract	<table border="0" style="width:100%; background-color:#f2f2f2;"> <tr> <td style="width:16.6%;">African female</td> <td style="width:16.6%;">African male</td> <td style="width:16.6%;">Coloured female</td> <td style="width:16.6%;">Coloured male</td> <td style="width:16.6%;">Indian female</td> </tr> <tr> <td>Indian male</td> <td>White female</td> <td>White male</td> <td>Person with disability</td> <td>All categories</td> </tr> </table>	African female	African male	Coloured female	Coloured male	Indian female	Indian male	White female	White male	Person with disability	All categories
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Indian male	White female	White male	Person with disability	All categories							
Job level	T12										
Scale	R464 760,00 – R645 492,00 per annum										
Estimated remuneration package	R623 487,00 – R853 525,00 per annum										
Job purpose	To help control water pollution in the whole of Tshwane to establish a pollution-free environment and maintain the health and safety of the community, and to lead and guide subordinates to be effective in their positions										
Appointment requirements	<p>An appropriate three-year career-related tertiary qualification (degree or national diploma) in Analytical Chemistry, Water Care or in a study field related to the position</p> <p>At least three years' relevant working experience in a water environment</p> <p>Supervisory experience will be an added advantage</p> <p>A valid Code B driving licence</p> <p>Computer literacy</p> <p>Must undergo a criminal record check and such a person shall allow their fingerprints to be taken by the Tshwane Metro Police Department at own cost</p>										
Personal attributes and/or competencies	Must have intimate knowledge of laboratory services practices; good working knowledge of laboratory instruments as well as applicable legislation; verbal and written communication skills; planning and organising skills; ability to work under pressure; good interpersonal skills; negotiation skills; conflict-handling skills; accountability and ethical conduct skills; problem-solving and analysis skills										
Primary functions	<p>Safeguard the environment within the borders of the City of Tshwane through proactive inspections, compliance monitoring and investigations to prevent and mitigate pollution</p> <p>Implement and maintain a storm water ingress strategy for sewerage systems</p> <p>Monitor and protect the environment against the effects of pollution in rivers, dams and underground water sources</p> <p>Provide guidance and oversight on rehabilitation processes during spill incidents to ensure effective environmental restoration and compliance</p> <p>Ensure the implementation of a 24-hour spill response unit</p> <p>Interpret analysis results of water samples in rivers or streams and industrial effluent</p>										
SAP	S70006943										

New/natural attrition Natural attrition

Enquiries M Chiloane (012 358 0707), M Nkadameng (012 358 6043) or
D Nkhuna (012 358 3821)

Administration	IT	Managerial	Political	Professional	Safety, security and EMS
Secretarial		Semi-skilled labour	Support services	Technical	Unskilled labour

DEPARTMENT: WATER AND SANITATION BUSINESS UNIT

Division: Bulk and Waste Water Services

Section: Scientific Services

Location: Rietvlei Dam

Reference number	PWWS400-2026				
Position	WATER SAMPLER				
To be advertised	Internal		External		
This position seeks to attract	African female Indian male	African male White female	Coloured female White male	Coloured male Person with disability	Indian female All categories
Job level	T6				
Scale	R235 476,00 – R327 048,00 per annum				
Estimated remuneration package	R331 651,00 – R448 205,00 per annum				
Job purpose	To collect raw water and water samples from all applicable water sources as required by the technical staff for testing in the laboratory and collect samples for water quality complaints				
Appointment requirements	Grade 10 with Mathematics and Science At least six months' relevant working experience in a laboratory environment A valid Code B driving licence Computer literacy Must undergo a criminal record check and such a person shall allow their fingerprints to be taken by the Tshwane Metro Police Department at own cost				
Personal attributes and/or competencies	Ability to work independently; ability to read maps; ability to follow instructions; good interpersonal skills; ability to work under pressure				
Primary functions	Collect samples at various points across the city Conduct site inspections where there are water quality complaints Assist with chlorination of reservoirs using HTH Take responsibility for the vehicle in use				
SAP	S70006898				
New/natural attrition	Natural attrition				
Enquiries	J Kutu (012 358 6206), M Nkadimeng (012 358 6043) or D Nkhuna (012 358 3821)				

Administration	IT	Managerial	Political	Professional	Safety, security and EMS
Secretarial		Semi-skilled labour	Support services	Technical	Unskilled labour

DEPARTMENT: WATER AND SANITATION BUSINESS UNIT

Division: Bulk and Waste Water Services

Section: Bulk Water Supply

Location: Bronkhorstspuit, Bronkhorstbaai, Summerplace Water Works and Sokhulumu Boreholes Supply

Reference number PWWS401-2026

Position ENGINEERING TECHNICIAN

To be advertised Internal External

This position seeks to attract African female African male Coloured female Coloured male Indian female
Indian male White female White male Person with disability All categories

Job level T12

Scale R464 760,00 – R645 492,00 per annum

Estimated remuneration package R623 487,00 – R853 525,00 per annum

Job purpose To be responsible for assisting in the management of maintenance and operations, scheduling maintenance for water treatment works and infrastructure, capturing technical and operational data and managing plant logistics, personnel and technical administrative operations

Appointment requirements An appropriate three-year career-related tertiary qualification (national diploma or degree) in Mechanical Engineering, Electrical Engineering (Instrumentation), Electro-Mechanical, Civil Engineering or in a study field related to the position
At least three years' relevant working experience in a local government water environment
Professional registration with the Engineering Council of South Africa will be an added advantage
Supervisory experience will be an added advantage
A valid Code B driving licence
Computer literacy
Must undergo a criminal record check and such a person shall allow their fingerprints to be taken by the Tshwane Metro Police Department at own cost
Willingness and ability to work standby and overtime

Personal attributes and/or competencies Good knowledge of electrical and mechanical motor pumps and controllers; being self-assertive in dealing and liaising with the public; good written and verbal communication skills; good interpersonal skills; ability to work under pressure; willingness and ability to work as part of a team; reliability; ability to be independent in the execution of assigned duties; positivity; trainability

Primary functions Check on conditions and monitor infrastructure
Schedule routine maintenance
Ensure availability of pumps, motors and other related components
Maintain pumps, motors and related infrastructure
Ensure that repairs and maintenance are carried out

Plan and delegate tasks
Conduct quality control of all work carried out
Perform administrative control
Plan projects

SAP S70007151

New/natural attrition New

Enquiries D Molefe (012 358 8037), M Nkadimeng (012 358 6043) or
D Nkhuna (012 358 3821)

Administration	IT	Managerial	Political	Professional	Safety, security and EMS
Secretarial		Semi-skilled labour	Support services	Technical	Unskilled labour

DEPARTMENT: WATER AND SANITATION BUSINESS UNIT

Division: Bulk and Waste Water Services

Section: Bulk Water Supply

Location: Bronkhorstspuit Water Works, Bronkhorstbaai, Summerplace Water Works and Sokhulumu Boreholes Supply

Reference number	PWWS402-2026										
Position	SENIOR OPERATOR										
To be advertised	<table border="1"> <tr> <td>Internal</td> <td>External</td> </tr> </table>	Internal	External								
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Indian male	White female	White male	Person with disability	All categories							
Job level	T10										
Scale	R370 512,00 – R514 596,00 per annum										
Estimated remuneration package	R503 527,00 – R686 919,00 per annum										
Job purpose	To coordinate and optimise the operation and maintenance of boreholes, springs and plants										
Appointment requirements	<p>Grade 12 and a national diploma in Water Care, Chemical and Analytical Chemistry or any other water-related field</p> <p>At least three years' relevant working experience in a water treatment environment</p> <p>Eligibility to register as Class IV Process Controller</p> <p>Supervisory experience in a water treatment environment will be an added advantage</p> <p>A valid Code B driving licence</p> <p>Computer literacy</p> <p>Willingness and ability to work shifts, overtime and standby</p> <p>Must undergo a criminal record check and such a person shall allow their fingerprints to be taken by the Tshwane Metro Police Department at own cost</p>										
Personal attributes and/or competencies	Being ethical; good communication skills; good general administrative skills; good interpersonal relations; ability to work as part of a team; ability to pay attention to detail; ability to always be professional; ability to work independently at strategic level; integrity; ability to work under pressure; flexibility; ability to meet given deadlines; having exceptional and dynamic creativity to improve the functioning of the section; organising and coordination skills; ability to supervise employees										
Primary functions	<p>Ensure the smooth operation of all process units and filters, dosing pumps, level controllers and the correct flow of raw water</p> <p>Monitor the plant and buildings for wear and tear, report defects and ensure that repairs and maintenance are carried out</p> <p>Ensure general cleanliness and hygiene of the plant</p> <p>Notify consumers and landowners downstream when scouring or flooding is expected</p> <p>Ensure data collection from pumps and that water quality tests are performed by operators on dosing equipment and any other instrumentation, and verify such</p>										

Ensure operations and maintenance of own sources, boreholes and springs
Order all chemicals as specified and ensure that the dosage is correct
Comply with the Occupational Health and Safety Act, 1993 (Act 85 of 1993)
Ensure the capturing of daily and monthly analysis, including meter readings
Attend or conduct monthly plant meetings and keep information and records for Blue
Drop assessments and management
Monitor daily production and the quality of drinking water, including the quality of
raw water
Conduct advancements to comply with the latest SANS 241

SAP S70007129

New/natural attrition New

Enquiries D Molefe (012 358 8037), M Nkadimeng (012 358 6043) or
D Nkhuna (012 358 3821)

Administration	IT	Managerial	Political	Professional	Safety, security and EMS
Secretarial		Semi-skilled labour	Support services	Technical	Unskilled labour

DEPARTMENT: WATER AND SANITATION BUSINESS UNIT

Division: Bulk and Waste Water Services

Section: Bulk Water Supply

Location: Bronkhorstspuit Water Works, Bronkhorstbaai, Summerplace Water Works and Sokhulumu Boreholes Supply

Reference number	PWWS403-2026										
Position	ASSISTANT PROCESS CONTROLLER (2 POSTS)										
To be advertised	<table border="1"> <tr> <td>Internal</td> <td>External</td> </tr> </table>	Internal	External								
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Indian male	White female	White male	Person with disability	All categories							
Job level	T2										
Scale	R172 656,00 – R207 864,00 per annum										
Estimated remuneration package	R251 693,00 – R296 506,00 per annum										
Job purpose	To serve as assistant process controller in maintaining and operating Bronkhorstspuit Water Purification Plant according to specifications as described by SANS 241/2015										
Appointment requirements	<p>Ability to perform duties (including physical ability, basic literacy and experience)</p> <p>Experience in a water treatment environment will be an added advantage</p> <p>Ability to carry out physically hard labour tasks</p> <p>Must undergo a criminal record check and such a person shall allow their fingerprints to be taken by the Tshwane Metro Police Department at own cost</p> <p>Willingness and ability to work shifts, standby and overtime</p>										
Personal attributes and/or competencies	Ability to understand and follow given instructions; willingness to accept responsibility, ability to work as part of a team; good communication and listening skills										
Primary functions	<p>Assist process controllers with general plant housekeeping</p> <p>Assist with all the operations of unit processes</p> <p>Take samples, book the daily analysis and capture daily meter readings</p> <p>Monitor and clean flocculation tanks and channels</p> <p>Assist process controllers during the offloading of bulk chemicals and chlorine gases</p> <p>Assist process controllers during filter maintenance</p> <p>Perform any reasonable duties as instructed by process controllers or supervisor</p> <p>Monitor, descum and clean the dissolve air flotation filters</p> <p>Desludge settling tanks (sedimentation)</p> <p>Assist process controllers in connecting and disconnecting chlorine drums</p> <p>Monitor the production and quality of drinking water, including raw water quality</p>										
SAP	S70007145; S70007141										
New/natural attrition	New										
Enquiries	D Molefe (012 358 8037), M Nkadimeng (012 358 6043) or D Nkhuna (012 358 3821)										

Administration	IT	Managerial	Political	Professional	Safety, security and EMS
Secretarial		Semi-skilled labour	Support services	Technical	Unskilled labour

DEPARTMENT: WATER AND SANITATION BUSINESS UNIT

Division: Bulk and Waste Water Services

Section: Bulk Water Supply

Location: Bronkhorstspuit Water Works

Reference number	PWWS404-2026				
Position	GENERAL WORKER (2 POSTS)				
To be advertised	Internal		External		
This position seeks to attract	African female Indian male	African male White female	Coloured female White male	Coloured male Person with disability	Indian female All categories
Job level	T1				
Scale	R165 564,00 – R193 476,00 per annum				
Estimated remuneration package	R242 666,00 – R278 193,00 per annum				
Job purpose	To assist artisans, process controllers and supervisors in the execution of their daily duties, conduct general plant housekeeping and assist with all the operations of unit processes				
Appointment requirements	Ability to perform duties (including physical ability, basic literacy and experience) Relevant knowledge and experience in water treatment will be an added advantage Physical fitness and health with no back problems Must undergo a criminal record check and such a person shall allow their fingerprints to be taken by the Tshwane Metro Police Department at own cost Willingness and ability to work shifts, standby and overtime on request				
Personal attributes and/or competencies	Physical health, fitness and a strong physique; willingness to accept responsibility; ability to pay attention to detail; good communication skills; good interpersonal skills; ability to show initiative; flexibility and adaptability; ability to work under pressure; being self-motivated; being hard-working; being punctual, responsible, accountable and reliable				
Primary functions	Perform housekeeping tasks Dig trenches Perform physical work Assist the maintenance team and production in their general tasks Work in confined spaces Occasionally operate hoist and cranes Keep equipment clean and in good working condition				
SAP	S70007167; S70007168				
New/natural attrition	New				
Enquiries	D Molefe (012 358 8037), M Nkadimeng (012 358 6043) or D Nkhuna (012 358 3821)				

Administration	IT	Managerial	Political	Professional	Safety, security and EMS
Secretarial		Semi-skilled labour	Support services	Technical	Unskilled labour

DEPARTMENT: WATER AND SANITATION BUSINESS UNIT

Division: Bulk and Waste Water Services

Section: Bulk Water Supply

Location: Themba Water Treatment Plant and Bronkhorstspuit Water Works

Reference number	PWWS405-2026				
Position	SPECIAL WORKMAN (2 POSTS)				
To be advertised	Internal		External		
This position seeks to attract	African female Indian male	African male White female	Coloured female White male	Coloured male Person with disability	Indian female All categories
Job level	T7				
Scale	R263 736,00 – R366 300,00 per annum				
Estimated remuneration package	R367 621,00 – R498 166,00 per annum				
Job purpose	To perform general support duties in cleaning, assembling, installing and repairing water reticulation systems under supervision				
Appointment requirements	<p>Grade 10</p> <p>At least six months' relevant experience in general maintenance in local authority water networks</p> <p>Supervisory experience will be an added advantage</p> <p>A valid Code C1 driving licence with valid PrDP</p> <p>Computer literacy</p> <p>Must undergo a criminal record check and such a person shall allow their fingerprints to be taken by the Tshwane Metro Police Department at own cost</p> <p>Willingness and ability to work shifts, overtime and standby when required</p>				
Personal attributes and/or competencies	Having integrity and patience; intelligence; innovative thinking skills; decisiveness; flexibility; willingness to accept responsibility; ability to pay attention to detail; good interpersonal and communication skills; ability to provide general support duties in cleaning, assembling, installing and repairing water reticulation systems under supervision				
Primary functions	<p>Assist in repairing burst pipes</p> <p>Assist with preventative maintenance on network systems and related infrastructure</p> <p>Dig trenches, remove and replace pipe sections, couplings, valves and meters, and backfill according to maintenance standards</p> <p>Assemble and install valves, pipe fittings and pipes composed of metals, such as steel and brass, and non-metals, such as PVC and AC</p> <p>Execute general handyman work and basic duties</p>				
SAP	S70007064; S70007159				
New/natural attrition	New				
Enquiries	S Madhlabane (012 358 3949), M Nkadimeng (012 358 6043) or D Nkhuna (012 358 3821)				

Administration	IT	Managerial	Political	Professional	Safety, security and EMS
Secretarial		Semi-skilled labour	Support services	Technical	Unskilled labour

DEPARTMENT: WATER AND SANITATION BUSINESS UNIT

Division: Bulk and Waste Water Services

Section: Bulk Water Supply

Location: Themba Water Treatment Plant

Reference number PWWS406-2026

Position ADMINISTRATIVE OFFICER

To be advertised Internal External

This position seeks to attract African female African male Coloured female Coloured male Indian female
Indian male White female White male Person with disability All categories

Job level T7

Scale R263 736,00 – R366 300,00 per annum

Estimated remuneration package R367 621,00 – R498 166,00 per annum

Job purpose To provide effective and efficient administrative support services

Appointment requirements Grade 12
At least six months' relevant experience in an administrative support environment
Computer literacy
Must undergo a criminal record check and such a person shall allow their fingerprints to be taken by the Tshwane Metro Police Department at own cost

Personal attributes and/or competencies Being ethical; good communication skills; good general administrative skills; good interpersonal relations; ability to be a good team member; ability to pay attention to detail; ability to be professional; ability to work independently at strategic level; having integrity; ability to work under pressure; flexibility; ability to meet given deadlines; exceptional and dynamic creativity to improve the functioning of the section; organising and coordination skills

Primary functions Provide guidance on record management procedures and processes
Be responsible for the maintenance of photocopier machines
Participate in subsection meetings
Ensure that all incoming post and interdepartmental correspondence is dealt with accordingly
Be responsible for the correct numbering of all correspondence for possible enquiries in the future
Maintain archives and ensure sound control, conservation and maintenance of archives
Maintain a destruction register and ensure that files are destroyed annually
Take responsibility for the classification and allocation of reference numbers and maintain the filing system
Execute generic personnel management functions

SAP S70007070

**New/natural
attrition**

New

Enquiries

S Madhlabane (012 358 3949), M Nkadameng (012 358 6043) or
D Nkhuna (012 358 3821)

Administration	IT	Managerial	Political	Professional	Safety, security and EMS
Secretarial		Semi-skilled labour	Support services	Technical	Unskilled labour

DEPARTMENT: WATER AND SANITATION BUSINESS UNIT

Division: Bulk and Waste Water Services

Section: Bulk Water Supply

Location: Themba Water Works

Reference number PWWS407-2026

Position GENERAL WORKER

To be advertised Internal External

This position seeks to attract African female African male Coloured female Coloured male Indian female
Indian male White female White male Person with disability All categories

Job level T1

Scale R165 564,00 – R193 476,00 per annum

Estimated remuneration package R242 666,00 – R278 193,00 per annum

Job purpose To assist artisans and process controllers in the execution of their duties

Appointment requirements Ability to perform duties (including physical ability, basic literacy and experience)
Relevant knowledge and experience in water treatment will be an added advantage
Physical fitness and health with no back problems
Must undergo a criminal record check and such a person shall allow their fingerprints to be taken by the Tshwane Metro Police Department at own cost
Willingness and ability to work shifts, standby and overtime on request

Personal attributes and/or competencies Physical health, fitness and a strong physique; willingness to accept responsibility; ability to pay attention to detail; good communication skills; good interpersonal skills; ability to show initiative; flexibility and adaptability; ability to work under pressure; being self-motivated; being hard-working; being punctual, responsible, accountable and reliable

Primary functions Perform housekeeping tasks
Dig trenches
Perform physical work
Assist the maintenance team and production in their general tasks
Work in confined spaces
Keep equipment clean and in good working condition

SAP S70007052

New/natural attrition New

Enquiries S Madhlabane (012 358 3949), M Nkadimeng (012 358 6043) or D Nkhuna (012 358 3821)

Administration	IT	Managerial	Political	Professional	Safety, security and EMS
Secretarial		Semi-skilled labour	Support services	Technical	Unskilled labour

DEPARTMENT: WATER AND SANITATION BUSINESS UNIT

Division: Bulk and Waste Water Services

Section: Bulk Water Supply

Location: Roodeplaats Water Treatment Plant

Reference number PWWS408-2026

Position SENIOR PLANT OPERATOR (WATER CARE – CLASS V)

To be advertised	Internal	External
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This position seeks to attract	African female	African male	Coloured female	Coloured male	Indian female
	Indian male	White female	White male	Person with disability	All categories

Job level T12

Scale R464 760,00 – R645 492,00 per annum

Estimated remuneration package R623 487,00 – R853 525,00 per annum

Job purpose To coordinate and optimise the operation and maintenance of the boreholes, springs and plant to ensure efficient and continuous supply of safe, high-quality water in compliance with all regulatory and safe standards

Appointment requirements

- An appropriate three-year career-related tertiary qualification (degree or national diploma) in Water Care or any other study field related to the position
- At least three years' relevant working experience in a water treatment environment
- Eligibility to register as Class IV Process Controller
- Supervisory experience will be an added advantage
- A valid Code B driving licence
- Computer literacy
- Willingness and ability to work shifts, overtime and standby**
- Must undergo a criminal record check and such a person shall allow their fingerprints to be taken by the Tshwane Metro Police Department at own cost

Personal attributes and/or competencies Being ethical; good communication skills; good general administrative skills; good interpersonal relations; ability to work as part of a team; ability to pay attention to detail; ability to always be professional; ability to work independently at strategic level; integrity; ability to work under pressure; flexibility; ability to meet given deadlines; having exceptional and dynamic creativity to improve the functioning of the section; organising and coordination skills; ability to supervise employees

Primary functions

- Ensure the smooth operation of all filters, dosing pumps, level controllers and the correct flow of raw water
- Monitor the plant and buildings for wear and tear, report defects and ensure that repairs and maintenance are carried out
- Ensure general cleanliness and hygiene of plant
- Order all chemicals as specified and ensure that the dosage thereof is correct
- Monitor and manage attendance of all operation shift workers
- Report data to plant manager and/or technical staff

Prepare, coordinate and provide operational data and reports required for Blue Drop assessment
Ensure data collection from pumps and that water quality tests are performed by operators on dosing equipment and any other instrumentation, and verify such
Operate and maintain own sources
Comply with the Occupational Health and Safety Act, 1993 (Act 85 of 1993)
Perform generic supervisory duties

SAP S70007078

New/natural attrition New

Enquiries L Masemola (012 358 8609), M Nkadimeng (012 358 6043) or
D Nkhuna (012 358 3821)

Administration	IT	Managerial	Political	Professional	Safety, security and EMS
Secretarial		Semi-skilled labour	Support services	Technical	Unskilled labour

DEPARTMENT: WATER AND SANITATION BUSINESS UNIT

Division: Bulk and Waste Water Services

Section: Bulk Water Supply

Location: Roodeplaats Water Treatment Plant

Reference number	PWWS409-2026				
Position	ASSISTANT PROCESS CONTROLLER				
To be advertised	Internal		External		
This position seeks to attract	African female	African male	Coloured female	Coloured male	Indian female
	Indian male	White female	White male	Person with disability	All categories
Job level	T2				
Scale	R172 656,00 – R207 864,00 per annum				
Estimated remuneration package	R251 693,00 – R296 506,00 per annum				
Job purpose	To serve as assistant process controller in maintaining and operating Roodeplaats Water Purification Plant according to specifications as described by SANS 241/2015				
Appointment requirements	<p>Ability to perform duties (including physical ability, basic literacy and experience)</p> <p>Experience in a water treatment environment will be an added advantage</p> <p>Ability to carry out physically hard labour tasks</p> <p>Must undergo a criminal record check and such a person shall allow their fingerprints to be taken by the Tshwane Metro Police Department at own cost</p> <p>Willingness and ability to work shifts, standby and overtime</p>				
Personal attributes and/or competencies	Ability to understand and follow given instructions; willingness to accept responsibility, ability to work as a team member; good communication and listening skills				
Primary functions	<p>Collect samples and take meter readings</p> <p>Conduct general cleaning of the plant</p> <p>Perform any reasonable duties as requested by process controllers</p> <p>Assist the process controllers with the filter backwash</p> <p>Monitor and clean flocculation channels</p> <p>Assist the process controllers during offloading bulk chemicals</p> <p>Assist process controllers during filter maintenance</p> <p>Monitor, descum and clean dissolve air flotation filters</p> <p>Desludge settling tanks (sedimentation)</p> <p>Assist process controllers in connecting and disconnecting chlorine drums</p>				
SAP	S70007088				
New/natural attrition	New				
Enquiries	L Masemola (012 358 8609), M Nkadimeng (012 358 6043) or D Nkhuna (012 358 3821)				

Administration	IT	Managerial	Political	Professional	Safety, security and EMS
Secretarial		Semi-skilled labour	Support services	Technical	Unskilled labour

DEPARTMENT: WATER AND SANITATION BUSINESS UNIT

Division: Bulk and Waste Water Services

Section: Bulk Water Supply

Location: Roodeplaas Water Treatment Plant

Reference number	PWWS410-2026										
Position	SPECIAL WORKMAN										
To be advertised	<table border="1"> <tr> <th>Internal</th> <th>External</th> </tr> </table>	Internal	External								
Internal	External										
This position seeks to attract	<table border="1"> <tr> <td>African female</td> <td>African male</td> <td>Coloured female</td> <td>Coloured male</td> <td>Indian female</td> </tr> <tr> <td>Indian male</td> <td>White female</td> <td>White male</td> <td>Person with disability</td> <td>All categories</td> </tr> </table>	African female	African male	Coloured female	Coloured male	Indian female	Indian male	White female	White male	Person with disability	All categories
African female	African male	Coloured female	Coloured male	Indian female							
Indian male	White female	White male	Person with disability	All categories							
Job level	T7										
Scale	R263 736,00 – R366 300,00 per annum										
Estimated remuneration package	R367 621,00 – R498 166,00 per annum										
Job purpose	To provide general support duties in cleaning, assembling, installing and repairing water reticulation systems under supervision										
Appointment requirements	<p>Grade 10</p> <p>At least six months' relevant experience in general maintenance of local authority water networks</p> <p>Supervisory experience will be an added advantage</p> <p>A valid Code C1 driving licence with valid PrDP</p> <p>Computer literacy</p> <p>Must undergo a criminal record check and such a person shall allow their fingerprints to be taken by the Tshwane Metro Police Department at own cost</p> <p>Willingness and ability to work shifts, overtime and standby when required</p>										
Personal attributes and/or competencies	Having integrity and patience; intelligence; innovative thinking skills; decisiveness; flexibility; willingness to accept responsibility; ability to pay attention to detail; good interpersonal and communication skills; ability to provide general support duties in cleaning, assembling, installing and repairing water reticulation systems under supervision										
Primary functions	<p>Assist in repairing burst pipes</p> <p>Assist with preventative maintenance on network systems and related infrastructure</p> <p>Dig trenches, remove and replace pipe sections, couplings, valves and meters, and backfill according to maintenance standards</p> <p>Assemble and install valves, pipe fittings and pipes composed of metals, such as steel and brass, and non-metals, such as PVC and AC</p> <p>Execute general handyman work</p> <p>Perform general basic duties</p>										
SAP	S70007111										
New/natural attrition	New										
Enquiries	L Masemola (012 358 8609), M Nkadimeng (012 358 6043) or D Nkhuna (012 358 3821)										

Administration	IT	Managerial	Political	Professional	Safety, security and EMS
Secretarial		Semi-skilled labour	Support services	Technical	Unskilled labour

DEPARTMENT: WATER AND SANITATION BUSINESS UNIT

Division: Bulk and Waste Water Services

Section: Bulk Water Supply

Location: Roodeplaat Water Treatment Plant

Reference number **PWWS411-2026**

Position **ARTISAN (FITTER AND TURNER)**

To be advertised **Internal** **External**

This position seeks to attract

African female	African male	Coloured female	Coloured male	Indian female
Indian male	White female	White male	Person with disability	All categories

Job level T10

Scale R370 512,00 – R514 596,00 per annum

Estimated remuneration package R503 527,00 – R686 919,00 per annum

Job purpose To repair and maintain all the general components of the purification plant and boreholes

Appointment requirements

Trade certificate as fitter and turner (red seal)
 At least two years' relevant experience in a municipal water network maintenance environment
 Supervisory experience will be an added advantage
 A valid Code C1 driving licence with PrDP
 Computer literacy
 Physical fitness and good health with the ability to do physical work related to operation and maintenance activities for continuous periods
 Must undergo a criminal record check and such a person shall allow their fingerprints to be taken by the Tshwane Metro Police Department at own cost
Willingness and ability to work standby, shifts and overtime

Personal attributes and/or competencies Good communication skills; ability to be creative; problem-solving skills; ability to work under pressure; willingness and ability to work as part of a team; ability to work in confined spaces, at high altitudes and below ground level in trenches; ability to work under an extreme workload and to deliver work within the required time planned; ability to plan effectively and to work with minimum supervision and assistance

Primary functions

Operate and maintain plant and borehole equipment
 Repair water leaks on pipelines at the plant
 Conduct routine services on chlorine equipment
 Perform general and administrative duties (time sheets, overtime, materials, plant, transport and labour)
 Operate control valve systems and other apparatus works to ensure that sufficient capacity is always available

Comply with the Occupational Health and Safety Act, 1993 (Act 85 of 1993)
Perform generic supervisory duties

SAP

S70007105

**New/natural
attrition**

New

Enquiries

L Masemola (012 358 8609), M Nkadimeng (012 358 6043) or
D Nkhuna (012 358 3821)

Administration	IT	Managerial	Political	Professional	Safety, security and EMS
Secretarial		Semi-skilled labour	Support services	Technical	Unskilled labour

DEPARTMENT: WATER AND SANITATION BUSINESS UNIT

Division: Bulk and Waste Water Services

Section: Bulk Water Supply

Location: Roodeplaats Water Treatment Plant

Reference number	PWWS412-2026				
Position	GENERAL WORKER (2 POSTS)				
To be advertised	Internal		External		
This position seeks to attract	African female Indian male	African male White female	Coloured female White male	Coloured male Person with disability	Indian female All categories
Job level	T1				
Scale	R165 564,00 – R193 476,00 per annum				
Estimated remuneration package	R242 666,00 – R278 193,00 per annum				
Job purpose	To assist the artisans and process controllers in the execution of their duties and conduct general maintenance around the plant				
Appointment requirements	<p>Ability to perform duties (including physical ability, basic literacy and experience) Relevant knowledge and experience in water treatment will be an added advantage Physical fitness and health with no back problems Must undergo a criminal record check and such a person shall allow their fingerprints to be taken by the Tshwane Metro Police Department at own cost Willingness and ability to work shifts, standby and overtime on request</p>				
Personal attributes and/or competencies	Physical health, fitness and a strong physique; willingness to accept responsibility; ability to pay attention to detail; good communication skills; good interpersonal skills; ability to show initiative; flexibility and adaptability; ability to work under pressure; being self-motivated; being hard-working; being punctual, responsible, accountable and reliable				
Primary functions	Perform housekeeping tasks Cut grass Perform gardening work Perform physical work Assist the maintenance team and production in their general tasks Work in confined spaces Keep equipment clean and in good working condition				
SAP	S70007119; S70007120				
New/natural attrition	New				
Enquiries	L Masemola (012 358 8609), M Nkadimeng (012 358 6043) or D Nkhuna (012 358 3821)				

Administration	IT	Managerial	Political	Professional	Safety, security and EMS
Secretarial		Semi-skilled labour	Support services	Technical	Unskilled labour

DEPARTMENT: WATER AND SANITATION BUSINESS UNIT

Division: Bulk and Waste Water Services

Section: Bulk Water Supply

Location: Roodeplaats Water Treatment Plant

Reference number PWWS413-2026

Position ADMINISTRATIVE OFFICER

To be advertised Internal External

This position seeks to attract African female African male Coloured female Coloured male Indian female
Indian male White female White male Person with disability All categories

Job level T7

Scale R263 736,00 – R366 300,00 per annum

Estimated remuneration package R367 621,00 – R498 166,00 per annum

Job purpose To provide effective and efficient administrative support services

Appointment requirements Grade 12
At least six months' relevant experience in an administrative support environment
Computer literacy (advanced Excel)
Knowledge of SAP will be added advantage
Must undergo a criminal record check and such a person shall allow their fingerprints to be taken by the Tshwane Metro Police Department at own cost

Personal attributes and/or competencies Being ethical; good communication skills; good general administrative skills; good interpersonal relations; ability to be a good team member; ability to pay attention to detail; ability to be professional; ability to work independently at strategic level; having integrity; ability to work under pressure; flexibility; ability to meet given deadlines; exceptional and dynamic creativity to improve the functioning of the section; organising and coordination skills

Primary functions Provide guidance on record management procedures and processes
Capture overtime and prepare relevant administrative documents
Be responsible for the maintenance of photocopier machines
Participate in subsection meetings
Ensure that all incoming post and interdepartmental correspondence is dealt with accordingly
Be responsible for the correct numbering of all correspondence for possible enquiries in the future
Maintain archives and ensure sound control, conservation and maintenance of archives
Maintain a destruction register and ensure that files are destroyed annually
Take responsibility for the classification and allocation of reference numbers and maintain the filing system
Execute generic personnel management functions

SAP S70007097

**New/natural
attrition** New

Enquiries L Masemola (012 358 8609), M Nkadimeng (012 358 6043) or
D Nkhuna (012 358 3821)

Administration	IT	Managerial	Political	Professional	Safety, security and EMS
Secretarial		Semi-skilled labour	Support services	Technical	Unskilled labour

DEPARTMENT: WATER AND SANITATION BUSINESS UNIT

Division: Bulk and Waste Water Services

Section: Bulk Water Supply

Location: Rietvlei Dam

Reference number	PWWS414-2026										
Position	SENIOR PROCESS CONTROLLER (WATER CARE – CLASS V)										
To be advertised	<table border="0" style="width:100%; background-color:#e0e0e0;"> <tr> <td style="width:50%; text-align:center;">Internal</td> <td style="width:50%; text-align:center;">External</td> </tr> </table>	Internal	External								
Internal	External										
This position seeks to attract	<table border="0" style="width:100%; background-color:#e0e0e0;"> <tr> <td style="width:16.6%;">African female</td> <td style="width:16.6%;">African male</td> <td style="width:16.6%;">Coloured female</td> <td style="width:16.6%;">Coloured male</td> <td style="width:16.6%;">Indian female</td> </tr> <tr> <td>Indian male</td> <td>White female</td> <td>White male</td> <td>Person with disability</td> <td>All categories</td> </tr> </table>	African female	African male	Coloured female	Coloured male	Indian female	Indian male	White female	White male	Person with disability	All categories
African female	African male	Coloured female	Coloured male	Indian female							
Indian male	White female	White male	Person with disability	All categories							
Job level	T12										
Scale	R464 760,00 – R645 492,00 per annum										
Estimated remuneration package	R623 487,00 – R853 525,00 per annum										
Job purpose	To coordinate and optimise the operation and maintenance of boreholes, springs and the plant and perform standby duty (shift work) as and when required										
Appointment requirements	<p>An appropriate three-year career-related tertiary qualification (degree or national diploma) in Water Care or any other study field related to the position At least three years' relevant working experience in a water treatment environment Eligibility to register as Class IV Process Controller Supervisory experience will be an added advantage A valid Code B driving licence Computer literacy Willingness and ability to work shifts, overtime and standby Must undergo a criminal record check and such a person shall allow their fingerprints to be taken by the Tshwane Metro Police Department at own cost</p>										
Personal attributes and/or competencies	Being ethical; good communication skills; good general administrative skills; good interpersonal relations; ability to work as part of a team; ability to pay attention to detail; ability to always be professional; ability to work independently at strategic level; integrity; ability to work under pressure; flexibility; ability to meet given deadlines; having exceptional and dynamic creativity to improve the functioning of the section; organising and coordination skills; ability to supervise employees										
Primary functions	<p>Ensure the smooth operation of all filters, dosing pumps and level controllers and the correct flow of raw water Monitor the plant and buildings for wear and tear, report defects and ensure that repairs and maintenance are carried out Ensure the general cleanliness and hygiene of the plant Notify consumers and landowners downstream when scouring or flooding is expected Ensure data collection from pumps and that water quality tests are performed by operators on dosing equipment and any other instrumentation, and verify such Ensure operation and maintenance of own sources</p>										

Comply with the Occupational Health and Safety Act, 1993 (Act 85 of 1993)
Perform generic supervisory duties

SAP S70006977

New/natural attrition New

Enquiries D Tshabalala (012 358 5759), M Nkadameng (012 358 6043)
or D Nkhuna (012 358 3821)

Administration	IT	Managerial	Political	Professional	Safety, security and EMS
Secretarial		Semi-skilled labour	Support services	Technical	Unskilled labour

DEPARTMENT: WATER AND SANITATION BUSINESS UNIT

Division: Bulk and Waste Water Services

Section: Bulk Water Supply

Location: Rietvlei Dam

Reference number PWWS415-2026

Position **PROCESS CONTROLLER (CLASS IV)**

To be advertised

Internal	External
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This position seeks to attract

African female	African male	Coloured female	Coloured male	Indian female
Indian male	White female	White male	Person with disability	All categories

Job level T9

Scale R330 816,00 – R459 456,00 per annum

Estimated remuneration package R453 001,00 – R616 736,00 per annum

Job purpose To maintain and operate Rietvlei Water Purification Works according to the specifications as described by SABS241/2015 in such a way that the dam water can be purified for domestic and industrial use

Appointment requirements

An appropriate career-related tertiary qualification (three-year national diploma or degree) in Water Care, Chemical Engineering or Analytical Chemistry
 At least two years' relevant experience at a water treatment plant
 Must be registered or eligible to register as a Class IV or higher Process Controller in terms of the National Water Act, 1998 (Act 36 of 1998) and current regulations
 Supervisory experience will be an added advantage
 A valid Code B driving licence
 Computer literacy
Willingness and ability to work standby, shifts and overtime when necessary
 Must undergo a criminal record check and such a person shall allow their fingerprints to be taken by the Tshwane Metro Police Department at own cost

Personal attributes and/or competencies Analytical, rational and creative thinking skills; ability to work on numerous and vastly different planning issues; ability to concentrate for prolonged periods; negotiating and interpersonal skills; quick decision-making ability with limited information available; ability to adapt to a changing environment and different views; willingness and ability to work as a team; physical fitness and health

Primary functions

- Produce and monitor the quality of drinking water
- Adjust chemical dosages
- Monitor the general performance of different treatment points in the plant, from inlet to end point
- Conduct sampling and analysis of water
- Supervise the duties of assistant process controllers
- Prepare weekly and monthly reports

SAP S70006980

New/natural attrition New

Enquiries D Tshabalala (012 358 5759), L Masemola (012 358 8609), M Nkadimeng (012 358 6043) or D Nkhuna (012 358 3821)

Administration	IT	Managerial	Political	Professional	Safety, security and EMS
Secretarial		Semi-skilled labour	Support services	Technical	Unskilled labour

DEPARTMENT: WATER AND SANITATION BUSINESS UNIT

Division: Bulk and Waste Water Services

Section: Bulk Water Supply

Location: Rietvlei Dam

Reference number	PWWS416-2026				
Position	ASSISTANT PROCESS CONTROLLER				
To be advertised	Internal		External		
This position seeks to attract	African female Indian male	African male White female	Coloured female White male	Coloured male Person with disability	Indian female All categories
Job level	T2				
Scale	R172 656,00 – R207 864,00 per annum				
Estimated remuneration package	R251 693,00 – R296 506,00 per annum				
Job purpose	To serve as assistant process controller in maintaining and operating Rietvlei Water Purification Plant according to specifications as described by SANS 241/2015				
Appointment requirements	<p>Ability to perform duties (including physical ability, basic literacy and experience) Experience in a water treatment environment will be an added advantage Ability to carry out physically hard labour tasks Must undergo a criminal record check and such a person shall allow their fingerprints to be taken by the Tshwane Metro Police Department at own cost Willingness and ability to work shifts, standby and overtime</p>				
Personal attributes and/or competencies	Ability to understand and follow given instructions; willingness to accept responsibility, ability to work as a team member; good communication and listening skills				
Primary functions	<p>Assist process controllers with the filter backwash Monitor and clean flocculation channels Assist process controllers during offloading bulk chemicals Assist process controllers during filter maintenance Monitor, descum and clean dissolve air flotation filters Desludge settling tanks (sedimentation) Assist process controllers in connecting and disconnecting chlorine drums</p>				
SAP	S70007023				
New/natural attrition	New				
Enquiries	D Tshabalala (012 358 5759), L Masemola (012 358 8609), M Nkadimeng (012 358 6043) or D Nkhuna (012 358 3821)				

Administration	IT	Managerial	Political	Professional	Safety, security and EMS
Secretarial		Semi-skilled labour	Support services	Technical	Unskilled labour

DEPARTMENT: WATER AND SANITATION BUSINESS UNIT

Division: Bulk and Waste Water Services

Section: Bulk Water Supply

Location: Rietvlei Dam

Reference number **PWWS417-2026**

Position **ARTISAN (FITTER AND TURNER)**

To be advertised **Internal** **External**

This position seeks to attract

African female	African male	Coloured female	Coloured male	Indian female
Indian male	White female	White male	Person with disability	All categories

Job level T10

Scale R370 512,00 – R514 596,00 per annum

Estimated remuneration package R503 527,00 – R686 919,00 per annum

Job purpose To repair and maintain all components of water networks, such as pipelines, valves, air valves, water meters and fire hydrants, and to upgrade the water reticulation system

Appointment requirements

Trade certificate as fitter and turner (red seal)
 At least two years' relevant experience in a municipal water network maintenance environment
 Supervisory experience will be an added advantage
 A valid Code C1 driving licence with PrDP
 Computer literacy
 Physical fitness and good health
 Ability to do physical work related to operation and maintenance activities for continuous periods
Willingness and ability to work standby, shifts and overtime
 Must undergo a criminal record check and such a person shall allow their fingerprints to be taken by the Tshwane Metro Police Department at own cost

Personal attributes and/or competencies Good communication skills; ability to be creative; problem-solving skills; ability to work under pressure; willingness and ability to work as part of a team; ability to work in confined spaces, at high altitudes and below ground level in trenches; ability to work under an extreme workload and to deliver work within the required time planned; ability to plan effectively and to work with minimum supervision and assistance

Primary functions

- Conduct maintenance and repairs on plant equipment
- Perform routine inspections at boreholes, springs and fountains
- Perform routine services on chlorine and chemical equipment
- Remove and place granular activated carbon
- Supervise subordinates
- Conduct routine inspections of Rietvlei Dam wall

Perform general and administrative duties (time sheets, overtime, materials, plant, transport and labour)
Operate control valve systems and other apparatus works to ensure that sufficient capacity is always available
Comply with the Occupational Health and Safety Act, 1993 (Act 85 of 1993)
Perform generic supervisory duties

SAP S70007004

**New/natural
attrition** New

Enquiries D Tshabalala (012 358 5759), L Masemola (012 358 8609),
M Nkadimeng (012 358 6043) or D Nkhuna (012 358 3821)

Administration	IT	Managerial	Political	Professional	Safety, security and EMS
Secretarial		Semi-skilled labour	Support services	Technical	Unskilled labour

DEPARTMENT: WATER AND SANITATION BUSINESS UNIT

Division: Bulk and Waste Water Services

Section: Bulk Water Supply

Location: 11 Johannes Ramokhoase Street

Reference number **PWWS418-2026**

Position **ARTISAN (PLUMBER)**

To be advertised **Internal** **External**

This position seeks to attract African female African male Coloured female Coloured male Indian female
Indian male White female White male Person with disability All categories

Job level T10

Scale R370 512,00 – R514 596,00 per annum

Estimated remuneration package R503 527,00 – R686 919,00 per annum

Job purpose To repair and maintain all components of bulk water networks, such as control valves, large diameter pipelines, isolating valves, air valves and bulk water meters, and assist service providers in upgrading bulk water infrastructure

Appointment requirements Trade certificate as plumber (red seal)
At least two years' relevant experience in a municipal water network maintenance environment
Supervisory experience will be an added advantage
A valid Code C1 driving licence with PrDP
Computer literacy
Physical fitness and good health
Ability to do physical work related to operation and maintenance activities for continuous periods
Willingness and ability to work standby, shifts and overtime
Must undergo a criminal record check and such a person shall allow their fingerprints to be taken by the Tshwane Metro Police Department at own cost

Personal attributes and/or competencies Good communication skills; ability to be creative; problem-solving skills; ability to work under pressure; willingness and ability to work as part of a team; ability to work in confined spaces, at high altitudes and below ground level in trenches; ability to work under an extreme workload and to deliver work within the required time planned; ability to plan effectively and to work with minimum supervision and assistance

Primary functions Operate and maintain 175 reservoirs, 985 control valves, 2 000 isolating valves and steel water pipes with diameters of 250 mm up to 1 200 mm with internal pressures in excess of 25 bar

Conduct continuous monitoring of these reservoirs and pump stations with the need to upgrade control systems, bulk water mains and other bulk water services
Repair water leaks on pipelines
Conduct general and administrative duties (time sheets, overtime, materials, plant, transport and labour)
Operate control valve systems and other apparatus works to ensure that sufficient capacity is always available
Comply with the Occupational Health and Safety Act, 1993 (Act 85 of 1993)
Perform generic supervisory duties

SAP S70007377

New/natural attrition New

Enquiries P Nel (012 358 5840), M Nkadimeng (012 358 6043) or D Nkhuna (012 358 3821)

Administration	IT	Managerial	Political	Professional	Safety, security and EMS
Secretarial		Semi-skilled labour	Support services	Technical	Unskilled labour

DEPARTMENT: WATER AND SANITATION BUSINESS UNIT
Division: Water and Sanitation Infrastructure Planning and Implementation
Section: Infrastructure Planning and System Development Services
Location: Lesedi House

Reference number PWWS419-2026

Position GIS COORDINATOR

To be advertised

Internal	External
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This position seeks to attract

African female	African male	Coloured female	Coloured male	Indian female
Indian male	White female	White male	Person with disability	All categories

Job level T12

Scale R464 760,00 – R645 492,00 per annum

Estimated remuneration package R623 487,00 – R853 525,00 per annum

Job purpose To be responsible for the provision of information as provided by the Information Office on water and sewer systems, including bulk water and sewer pipelines, water and sewer distribution networks, reservoirs, water pump systems, pressure and flow control valve systems, waste water treatment and water purification plants, etc

Appointment requirements

An appropriate career-related tertiary qualification (three-year diploma or degree) in Geographic Information Science (GISc) or Computer Sciences or any other study field related to the position

AutoCAD/Caddie Certificate or ArcGIS Certificate

At least three years' relevant experience, preferably in a local government environment

Supervisory experience will be an added advantage

A valid Code B driving licence

Computer literacy and proficiency in ArcGIS for Desktop, ArcGIS Pro and CAD software

Must undergo a criminal record check and such a person shall allow their fingerprints to be taken by the Tshwane Metro Police Department at own cost

Personal attributes and/or competencies Good communication skills; planning and organising skills; financial management skills; ability to work under pressure; good interpersonal skills; negotiation skills; conflict-handling skills; high three-dimensional ability; ability to visit sites outside the workplace as and when required

Primary functions

Manage the Information Office

Project manage consultants responsible for information systems

Assist all draughts and administrative personnel

Coordinate work between the section and other sections and divisions

Provide technical information to the public, consulting engineers, town planners, colleagues and other departments

Compile as built information for in-house auditors and the Auditor-General of South Africa as and when required

SAP	S70006379
New/natural attrition	Natural attrition
Enquiries	R Rall (012 358 7686), M Nkadimeng (012 358 6043) or D Nkhuna (012 358 3821)

Administration	IT	Managerial	Political	Professional	Safety, security and EMS
Secretarial		Semi-skilled labour	Support services	Technical	Unskilled labour

DEPARTMENT: WATER AND SANITATION BUSINESS UNIT
Division: Water and Sanitation Infrastructure Planning and Implementation
Section: Infrastructure Planning and System Development Services
Location: Lesedi House

Reference number PWWS420-2026

Position **DEPUTY DIRECTOR: WATER SERVICES TECHNICAL INVESTIGATION AND DESIGN MANAGEMENT**

To be advertised Internal External

This position seeks to attract African female African male Coloured female Coloured male Indian female
Indian male White female White male Person with disability All categories

Job level T17

Scale R819 048,00 – R1 137 540,00 per annum

Estimated remuneration package R1 212 322,00 – R1 617 703,00 per annum

Job purpose To be responsible for the planning and design of the water distribution system, including bulk water pipelines, water distribution networks, reservoirs, water pump systems and pressure and flow control valve systems

Appointment requirements An appropriate three-year career-related tertiary qualification (national diploma or degree) in BEng, BSc Engineering or BTech Civil Engineering, with specialisation in Water and Urban Management or in a study field related to the position
Professional registration with the Engineering Council of South Africa will be an added advantage
At least eight years' relevant working experience in water and sanitation infrastructure environment
Managerial experience will be an added advantage
Compliance with the unit standards of the Local Government: Municipal Finance Management Act, 2003 (Act 56 of 2003), as prescribed by Regulation 493 of 15 June 2007, as published in *Government Gazette 29967* of 15 June 2007, will be an added advantage
A valid Code B driving licence
Computer literacy (advanced Excel) and knowledge of SAP
Must undergo a criminal record check and such a person shall allow their fingerprints to be taken by the Tshwane Metro Police Department at own cost

Personal attributes and/or competencies Integrity; sound financial management skills; ability to pay attention to detail; calm disposition and strength of character; people management skills; innovative thinking skills; willingness to accept responsibility

Primary functions Design new water infrastructure
Analyse and optimise the water distribution system
Identify master plan items and projects for execution by the infrastructure provision section

Liaise and communicate with various stakeholders with regard to municipal water provision
Approve designs and plans to ensure compliance with City standards and specifications
Initiate capital projects for implementation
Conduct technical investigations where there are water provision issues
Perform generic management functions
Perform generic financial functions

SAP S70006404

New/natural attrition New

Enquiries M Myanga (012 358 7991) or T Mahlaela (012 358 4466)

Administration	IT	Managerial	Political	Professional	Safety, security and EMS
Secretarial		Semi-skilled labour	Support services	Technical	Unskilled labour

DEPARTMENT: WATER AND SANITATION BUSINESS UNIT
Division: Water and Sanitation Infrastructure Planning and Implementation
Section: Infrastructure Provision
Location: Lesedi House

Reference number	PWWS421-2026										
Position	DIRECTOR: INFRASTRUCTURE PROVISION										
To be advertised	<table border="1" style="width: 100%; background-color: #e0e0e0;"> <tr> <td style="text-align: center;">Internal</td> <td style="text-align: center;">External</td> </tr> </table>	Internal	External								
Internal	External										
This position seeks to attract	<table border="1" style="width: 100%; background-color: #e0e0e0;"> <tr> <td>African female</td> <td>African male</td> <td>Coloured female</td> <td>Coloured male</td> <td>Indian female</td> </tr> <tr> <td>Indian male</td> <td>White female</td> <td>White male</td> <td>Person with disability</td> <td>All categories</td> </tr> </table>	African female	African male	Coloured female	Coloured male	Indian female	Indian male	White female	White male	Person with disability	All categories
African female	African male	Coloured female	Coloured male	Indian female							
Indian male	White female	White male	Person with disability	All categories							
Job level	T18										
Scale	R917 328,00 – R1 274 052,00 per annum										
Estimated remuneration package	R1 338 614,00 – R1 792 657,00 per annum										
Job purpose	To ensure new water and sanitation infrastructure construction and project management in Tshwane										
Appointment requirements	<p>An appropriate three-year career-related tertiary qualification (national diploma or degree) in BEng, BSc Engineering or BTech Civil Engineering, with specialisation in Water Care and Urban Management or in a study field related to the position Professional registration with the Engineering Council of South Africa will be an added advantage At least nine years' working experience in a project management environment, with four years' managerial experience Compliance with the unit standards of the Local Government: Municipal Finance Management Act, 2003 (Act 56 of 2003), as prescribed by Regulation 493 of 15 June 2007, as published in <i>Government Gazette 29967</i> of 15 June 2007, will be an added advantage A valid Code B driving licence Computer literacy Must undergo a criminal record check and such a person shall allow their fingerprints to be taken by the Tshwane Metro Police Department at own cost</p>										
Personal attributes and/or competencies	Negotiation skills; excellent communication skills; leadership skills; excellent problem-solving skills; sound project management skills; knowledge of principles and practices of project management; ability to work within prescribed timelines; good self-management skills; ability to function under stressful conditions										
Primary functions	<p>Execute generic management functions Execute generic financial functions Identify and define immediate, short- and long-term objectives Oversee water and sanitation infrastructure provision Oversee water and sanitation infrastructure upgrading and refurbishment</p>										
SAP	S70006472										
New/natural attrition	Natural attrition										
Enquiries	T Mahlaela (012 358 4466) or M Nkadameng (012 358 6043)										

Administration	IT	Managerial	Political	Professional	Safety, security and EMS
Secretarial		Semi-skilled labour	Support services	Technical	Unskilled labour

DEPARTMENT: WATER AND SANITATION BUSINESS UNIT
Division: Water and Sanitation Infrastructure Planning and Implementation
Section: Water Conservation and Demand Management
Location: All regions

Reference number	PWWS422-2026				
Position	ENGINEER TECHNICIAN: METERING INSTALLATIONS (2 POSTS)				
To be advertised	Internal		External		
This position seeks to attract	African female Indian male	African male White female	Coloured female White male	Coloured male Person with disability	Indian female All categories
Job level	T12				
Scale	R464 760,00 – R645 492,00 per annum				
Estimated remuneration package	R623 487,00 – R853 525,00 per annum				
Job purpose	To render a technical support service to achieve a high level of service delivery related to metering processes				
Appointment requirements	<p>An appropriate three-year career-related tertiary qualification (national diploma or degree) in Civil Engineering or in a study field related to the position</p> <p>At least three years' working experience in a water and sanitation environment</p> <p>Supervisory experience will be an added advantage</p> <p>A valid Code B driving licence</p> <p>Computer literacy</p> <p>Must undergo a criminal record check and such a person shall allow their fingerprints to be taken by the Tshwane Metro Police Department at own cost</p>				
Personal attributes and/or competencies	<p>Negotiation skills; business acumen; leadership skills; project management skills; communication skills; analytical thinking skills; organisational skills; budget management skills; having integrity and patience; intelligence; innovative thinking skills; being energetic; imagination; flexibility; willingness to accept responsibility; decisiveness; ability to pay attention to detail</p>				
Primary functions	<p>Plan and delegate tasks</p> <p>Conduct quality control of all work carried out</p> <p>Perform administrative control</p> <p>Plan projects</p> <p>Liaise with supervisor, colleagues, contractors and the public</p> <p>Attend to public queries and complaints</p> <p>Check and verify payment certificates</p>				
SAP	S70006846; S70094722				
New/natural attrition	Natural attrition				
Enquiries	N Schmulian (012 358 5871), M Nkadimeng (012 358 6043) or D Nkhuna (012 358 3821)				

Administration	IT	Managerial	Political	Professional	Safety, security and EMS
Secretarial		Semi-skilled labour	Support services	Technical	Unskilled labour

DEPARTMENT: WATER AND SANITATION BUSINESS UNIT
Division: Water and Sanitation Infrastructure Planning and Implementation
Section: Water Conservation and Demand Management
Location: 11 Johannes Ramokhoase Street

Reference number	PWWS423-2026										
Position	ARTISAN (PLUMBER): METERING MANAGEMENT (2 POSTS)										
To be advertised	<table style="width: 100%; border: none;"> <tr> <td style="width: 50%; text-align: center;">Internal</td> <td style="width: 50%; text-align: center;">External</td> </tr> </table>	Internal	External								
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This position seeks to attract	<table style="width: 100%; border: none;"> <tr> <td style="width: 16.6%;">African female</td> <td style="width: 16.6%;">African male</td> <td style="width: 16.6%;">Coloured female</td> <td style="width: 16.6%;">Coloured male</td> <td style="width: 16.6%;">Indian female</td> </tr> <tr> <td>Indian male</td> <td>White female</td> <td>White male</td> <td>Person with disability</td> <td>All categories</td> </tr> </table>	African female	African male	Coloured female	Coloured male	Indian female	Indian male	White female	White male	Person with disability	All categories
African female	African male	Coloured female	Coloured male	Indian female							
Indian male	White female	White male	Person with disability	All categories							
Job level	T10										
Scale	R370 512,00 – R514 596,00 per annum										
Estimated remuneration package	R503 527,00 – R686 919,00 per annum										
Job purpose	To install, remove, repair and/or maintain various components, including meters, data loggers and controllers										
Appointment requirements	<p>Trade certificate as plumber (red seal)</p> <p>At least two years' relevant experience in plumbing, preferably in a local government environment with knowledge of various water meters</p> <p>Supervisory experience will be an added advantage</p> <p>A valid Code B driving licence</p> <p>Computer literacy</p> <p>Physical fitness and good health with the ability to make actual site visits</p> <p>Willingness and ability to work shifts, standby and overtime</p> <p>Must undergo a criminal record check and such a person shall allow their fingerprints to be taken by the Tshwane Metro Police Department at own cost</p>										
Personal attributes and/or competencies	Good communication skills; ability to be creative; problem-solving skills; ability to work under pressure; willingness and ability to work as part of a team; ability to work in confined spaces, at high altitudes and below ground level in trenches; ability to work under an extreme workload and to deliver work within the required time planned; ability to plan effectively and to work with minimum supervision and assistance										
Primary functions	<p>Install and maintain water meters and pressure reducing valves</p> <p>Install data loggers, controllers and other monitoring devices</p> <p>Comply with the Occupational Health and Safety Act, 1993 (Act 85 of 1993)</p> <p>Perform generic supervisory duties</p> <p>Conduct site water audits and meter inspections</p> <p>Repair or replace obsolete or stolen water meters</p> <p>Verify and collect water meter-related data</p> <p>Detect internal infrastructure water leaks (internal pipelines, fittings, etc)</p> <p>Deal with and assist customers to resolve their problems and queries</p> <p>Ensure quality control (meter installations and maintenance)</p>										

Register and report any tampering or bypassing of water meters (illegal connections)

SAP S70006800; S70006849

New/natural attrition New

Enquiries P Ngobeni (012 358 5824), M Nkadimeng (012 358 6043) or
D Nkhuna (012 358 3821)

Administration	IT	Managerial	Political	Professional	Safety, security and EMS
Secretarial		Semi-skilled labour	Support services	Technical	Unskilled labour

DEPARTMENT: WATER AND SANITATION BUSINESS UNIT
Division: Water and Sanitation Infrastructure Planning and Implementation
Section: Water Conservation and Demand Management
Location: Lesedi House

Reference number	PWWS424-2026				
Position	ARTISAN (PLUMBER): WATER AUDIT				
To be advertised	Internal		External		
This position seeks to attract	African female	African male	Coloured female	Coloured male	Indian female
	Indian male	White female	White male	Person with disability	All categories
Job level	T10				
Scale	R370 512,00 – R514 596,00 per annum				
Estimated remuneration package	R503 527,00 – R686 919,00 per annum				
Job purpose	To execute field water audits, trace illegal connections and enforce the City's by-laws to reduce unaccounted water				
Appointment requirements	Trade certificate as plumber (red seal) At least two years' relevant experience in plumbing, preferably in a local government environment with knowledge of various water meters Supervisory experience will be an added advantage A valid Code B driving licence Computer literacy Physical fitness and good health with the ability to make actual site visits Willingness and ability to work shifts, standby and overtime Must undergo a criminal record check and such a person shall allow their fingerprints to be taken by the Tshwane Metro Police Department at own cost				
Personal attributes and/or competencies	Good communication skills; ability to be creative; problem-solving skills; ability to work under pressure; willingness and ability to work as part of a team; ability to work in confined spaces, at high altitudes and below ground level in trenches; ability to work under an extreme workload and to deliver work within the required time planned; ability to plan effectively and to work with minimum supervision and assistance				
Primary functions	Conduct site water audits and meter inspections Conduct water audit inspections Repair or replace obsolete or stolen water meters Verify and collect water meter-related data Investigate unauthorised water connections Detect internal infrastructure water leaks (internal pipelines, fittings, etc) Conduct municipal water network data validation Issue spot fines for illegal connections or unauthorised water consumption Investigate new building sites for compliance Communicate and liaise with the public to inform consumers of their responsibilities				

Educate consumers about their responsibilities and the role they play in ensuring effective service delivery in terms of water supply
Deal with and assist customers to resolve their problems and queries
Conduct quality control through performance reporting and so forth
Register and report any tampering or bypassing of water meters
Determine ownership of a water meter
Plan and schedule work daily

SAP S70006694

New/natural attrition New

Enquiries P Majola (012 358 1181), M Nkadimeng (012 358 6043) or
D Nkhuna (012 358 3821)

Administration	IT	Managerial	Political	Professional	Safety, security and EMS
Secretarial		Semi-skilled labour	Support services	Technical	Unskilled labour

DEPARTMENT: WATER AND SANITATION BUSINESS UNIT
Division: Water and Sanitation Infrastructure Planning and Implementation
Section: Water Conservation and Demand Management
Location: Lesedi House

Reference number	PWWS425-2026				
Position	FOREMAN: WATER AUDIT				
To be advertised	Internal		External		
This position seeks to attract	African female	African male	Coloured female	Coloured male	Indian female
	Indian male	White female	White male	Person with disability	All categories
Job level	T11				
Scale	R414 972,00 – R576 336,00 per annum				
Estimated remuneration package	R560 116,00 – R756 502,00 per annum				
Job purpose	To exercise control over the section responsible for the execution of field inspections (water installation audits) and liaise between supervisors and subordinates				
Appointment requirements	<p>Trade certificate as plumber (red seal)</p> <p>At least two years' relevant experience in plumbing, preferably in a local government environment with knowledge of various water meters</p> <p>Supervisory experience will be an added advantage</p> <p>A valid Code B driving licence</p> <p>Computer literacy</p> <p>Physical fitness and good health with the ability to make actual site visits</p> <p>Willingness and ability to overtime</p> <p>Must undergo a criminal record check and such a person shall allow their fingerprints to be taken by the Tshwane Metro Police Department at own cost</p>				
Personal attributes and/or competencies	Good communication skills; ability to be creative; problem-solving skills; ability to work under pressure; willingness and ability to work as part of a team; negotiation skills leadership skills; project management skills; organisational skills; ability to pay attention to detail; technical skills				
Primary functions	<p>Plan and delegate tasks received from supervisor</p> <p>Conduct quality control of all work carried out by subordinates or contractors</p> <p>Ensure that work is in accordance with standard procedures and that equipment complies with the regulations of the Occupational Health and Safety Act, 1993 (Act 85 of 1993)</p> <p>Ensure administrative control</p> <p>Liaise with supervisors, colleagues, contractors and the public by attending various meetings</p> <p>Issue spot fines for transgressions of the City of Tshwane Water Supply By-laws</p>				
SAP	S70006690				
New/natural attrition	New				
Enquiries	P Majola (012 358 1181), M Nkadimeng (012 358 6043) or D Nkhuna (012 358 3821)				

Administration	IT	Managerial	Political	Professional	Safety, security and EMS
Secretarial		Semi-skilled labour	Support services	Technical	Unskilled labour

DEPARTMENT: WATER AND SANITATION BUSINESS UNIT
Division: Water and Sanitation Infrastructure Planning and Implementation
Section: Water Conservation and Demand Management
Location: 11 Johannes Ramokhoase Street

Reference number PWWS426-2026

Position FOREMAN (TRADES)

To be advertised	Internal	External
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This position seeks to attract	African female	African male	Coloured female	Coloured male	Indian female
	Indian male	White female	White male	Person with disability	All categories

Job level T11

Scale R414 972,00 – R576 336,00 per annum

Estimated remuneration package R560 116,00 – R756 502,00 per annum

Job purpose To be responsible for planning and organising activities, such as water meter connections and water meter maintenance, if and when required, and liaise between supervisors and subordinates

Appointment requirements Trade certificate as plumber (red seal)
At least two years' relevant experience in plumbing, preferably in a local government environment with knowledge of various water meters
Supervisory experience will be an added advantage
A valid Code B driving licence
Physical fitness and good health with the ability to make actual site visits
Willingness and ability to work overtime
Must undergo a criminal record check and such a person shall allow their fingerprints to be taken by the Tshwane Metro Police Department at own cost

Personal attributes and/or competencies Good communication skills; ability to be creative; problem-solving skills; ability to work under pressure; willingness and ability to work as part of a team; negotiation skills leadership skills; project management skills; organisational skills; ability to pay attention to detail; technical skills

Primary functions Plan and delegate tasks received from supervisor
Conduct quality control of all work carried out by subordinates or contractors
Ensure that work is in accordance with standard procedures and that equipment complies with the regulations of the Occupational Health and Safety Act, 1993 (Act 85 of 1993)
Ensure administrative control
Liaise with supervisors, colleagues, contractors and the public by attending various meetings
Issue spot fines for transgressions of the City of Tshwane Water Supply By-laws

SAP S70006725

New/natural attrition New

Enquiries N Schmulian (012 358 5871), M Nkadimeng (012 358 6043) or
D Nkhuna (012 358 3821)

Administration	IT	Managerial	Political	Professional	Safety, security and EMS
Secretarial		Semi-skilled labour	Support services	Technical	Unskilled labour

DEPARTMENT: WATER AND SANITATION BUSINESS UNIT

Division: Waste Water Collection and Water Distribution

Section: Waste Water Collection and Water Distribution (Regional)

Location: Water Distribution (Region 2)

Reference number PWWS427-2026

Position ARTISAN (PLUMBER) (2 POSTS)

To be advertised Internal External

This position seeks to attract African female African male Coloured female Coloured male Indian female
Indian male White female White male Person with disability All categories

Job level T10

Scale R370 512,00 – R514 596,00 per annum

Estimated remuneration package R503 527,00 – R686 919,00 per annum

Job purpose To repair and maintain all the components of the water network, such as pipelines, valves, air valves, water meters and fire hydrants, and to upgrade the water reticulation system

Appointment requirements Trade certificate as plumber (red seal)
At least two years' relevant experience in a municipal water network maintenance environment
Supervisory experience will be an added advantage
A valid Code C1 driving licence with a valid PrDP
Computer literacy
Physical fitness and good health
Ability to do physical work related to operation and maintenance activities for continuous periods
Willingness and ability to work overtime and standby when required
Must undergo a criminal record check and such a person shall allow their fingerprints to be taken by the Tshwane Metro Police Department at own cost

Personal attributes and/or competencies Good communication skills; ability to be creative; problem-solving skills; ability to work under pressure; willingness and ability to work as part of a team; ability to work in confined spaces, at high altitudes and below ground level in trenches; ability to work under an extreme workload and to deliver work within the required time planned; ability to plan effectively and to work with minimum supervision and assistance

Primary functions Repair water leaks, including locating services and pipelines
Conduct maintenance on water meters
Upgrade the water network
Excavate identified areas by making use of workers or mechanical equipment
Repair leaks that are located, backfill trenches to set standards and clean the site
Conduct general administrative tasks, which include the completion of time sheets
Comply with the Occupational Health and Safety Act, 1993 (Act 85 of 1993)
Perform generic supervisory duties

SAP S70022971; S70022972

New/natural attrition New

Enquiries V Musi (012 358 1153), M Nkadimeng (012 358 6043) or
D Nkhuna (012 358 3821)

Administration	IT	Managerial	Political	Professional	Safety, security and EMS
Secretarial		Semi-skilled labour	Support services	Technical	Unskilled labour

DEPARTMENT: WATER AND SANITATION BUSINESS UNIT
Division: Waste Water Collection and Water Distribution
Section: Waste Water Collection and Water Distribution (Regional)
Location: Waste Water Collection (Region 3)

Reference number	PWWS428-2026															
Position	SPECIAL WORKMAN															
To be advertised	<table border="1"> <tr> <th align="center" colspan="2">Internal</th> <th align="center" colspan="3">External</th> </tr> <tr> <td>African female</td> <td>African male</td> <td>Coloured female</td> <td>Coloured male</td> <td>Indian female</td> </tr> <tr> <td>Indian male</td> <td>White female</td> <td>White male</td> <td>Person with disability</td> <td>All categories</td> </tr> </table>	Internal		External			African female	African male	Coloured female	Coloured male	Indian female	Indian male	White female	White male	Person with disability	All categories
Internal		External														
African female	African male	Coloured female	Coloured male	Indian female												
Indian male	White female	White male	Person with disability	All categories												
This position seeks to attract																
Job level	T7															
Scale	R263 736,00 – R366 300,00 per annum															
Estimated remuneration package	R367 621,00 – R498 166,00 per annum															
Job purpose	To install and maintain sewers, connections, extensions and pump stations, and to clear sewer blockages from municipal and private sewers															
Appointment requirements	Grade 10 At least six months' relevant working experience in general maintenance on local authority water networks A valid Code C1 driving licence with a valid PrDP Computer literacy Physical fitness and health Ability to do physical work related to operation and maintenance activities for continuous periods Must undergo a criminal record check and such a person shall allow their fingerprints to be taken by the Tshwane Metro Police Department at own cost															
Personal attributes and/or competencies	Quality orientation: Ability to ensure high-quality output, accurately check processes and tasks, and show attention to detail															
Primary functions	Adhere to the Occupational Health and Safety Act, 1993 (Act 85 of 1993) Perform tasks and duties on a rotation basis between various operational teams to enhance multi-skilling Perform general maintenance work related to sewerage network services and pipe maintenance Unblock blocked sewers Execute any operations and maintenance-related tasks as specified by the artisan															
SAP	S70026391															
New/natural attrition	New															
Enquiries	V Easthorpe (012 358 5813), M Nkadimeng (012 358 6043) or D Nkhuna (012 358 3821)															

Administration	IT	Managerial	Political	Professional	Safety, security and EMS
Secretarial		Semi-skilled labour	Support services	Technical	Unskilled labour

DEPARTMENT: WATER AND SANITATION BUSINESS UNIT
Division: Waste Water Collection and Water Distribution
Section: Waste Water Collection and Water Distribution (Regional)
Location: Water Distribution (Region 3)

Reference number **PWWS429-2026**

Position **ARTISAN (PLUMBER) (2 POSTS)**

To be advertised **Internal** **External**

This position seeks to attract

African female	African male	Coloured female	Coloured male	Indian female
Indian male	White female	White male	Person with disability	All categories

Job level T10

Scale R370 512,00 – R514 596,00 per annum

Estimated remuneration package R503 527,00 – R686 919,00 per annum

Job purpose To repair and maintain all the components of the distribution infrastructure, including the connection and disconnection of pipelines

Appointment requirements

Trade certificate as plumber (red seal)
At least two years' relevant experience in a municipal water network maintenance environment
Supervisory experience will be an added advantage
A valid Code C1 driving licence with a valid PrDP
Computer literacy
Physical fitness and good health
Ability to do physical work related to operation and maintenance activities for continuous periods
Willingness and ability to work overtime and standby when required
Must undergo a criminal record check and such a person shall allow their fingerprints to be taken by the Tshwane Metro Police Department at own cost

Personal attributes and/or competencies Good communication skills; ability to be creative; problem-solving skills; ability to work under pressure; willingness and ability to work as part of a team; ability to work in confined spaces, at high altitudes and below ground level in trenches; ability to work under an extreme workload and to deliver work within the required time planned; ability to plan effectively and to work with minimum supervision and assistance

Primary functions

- Connect new water reticulations systems
- Cap old water reticulations systems
- Upgrade the water network
- Perform general administrative tasks
- Install new fire hydrants and relocate fire hydrants
- Comply with the Occupational Health and Safety Act, 1993 (Act 85 of 1993)

Perform generic supervisory duties

SAP

S70026353; S70095634

New/natural attrition New

Enquiries

V Easthorpe (012 358 5813), M Nkadameng (012 358 6043) or
D Nkhuna (012 358 3821)

Administration	IT	Managerial	Political	Professional	Safety, security and EMS
Secretarial		Semi-skilled labour	Support services	Technical	Unskilled labour

DEPARTMENT: WATER AND SANITATION BUSINESS UNIT
Division: Waste Water Collection and Water Distribution
Section: Waste Water Collection and Water Distribution (Regional)
Location: Water Distribution (Region 4)

Reference number **PWWS430-2026**

Position **ARTISAN (PLUMBER) (2 POSTS)**

To be advertised **Internal** **External**

This position seeks to attract African female African male Coloured female Coloured male Indian female
Indian male White female White male Person with disability All categories

Job level T10

Scale R370 512,00 – R514 596,00 per annum

Estimated remuneration package R503 527,00 – R686 919,00 per annum

Job purpose To repair and maintain all the components of the distribution infrastructure, including the connection and disconnection of pipelines

Appointment requirements An appropriate trade certificate as plumber (red seal)
At least two years' relevant experience in a municipal water network maintenance environment
Supervisory experience will be an added advantage
A valid Code C1 driving licence with a valid PrDP
Computer literacy
Physical fitness and good health
Ability to do physical work related to operation and maintenance activities for continuous periods
Willingness and ability to work overtime and standby when required
Must undergo a criminal record check and such a person shall allow their fingerprints to be taken by the Tshwane Metro Police Department at own cost

Personal attributes and/or competencies Good communication skills; ability to be creative; problem-solving skills; ability to work under pressure; willingness and ability to work as part of a team; ability to work in confined spaces, at high altitudes and below ground level in trenches; ability to work under an extreme workload and to deliver work within the required time planned; ability to plan effectively and to work with minimum supervision and assistance

Primary functions Connect new water reticulations systems
Cap old water reticulations systems
Upgrade the water network
Perform general administrative tasks
Install new fire hydrants and relocate fire hydrants

SAP S70027631 (new); S70027744 (natural attrition)

New/natural attrition New and natural attrition

Enquiries F Strydom (012 358 0324), M Nkadimeng (012 358 6043) or
D Nkhuna (012 358 3821)

Administration	IT	Managerial	Political	Professional	Safety, security and EMS
Secretarial		Semi-skilled labour	Support services	Technical	Unskilled labour

DEPARTMENT: WATER AND SANITATION BUSINESS UNIT
Division: Waste Water Collection and Water Distribution
Section: Waste Water Collection and Water Distribution (Regional)
Location: Waste Water Collection (Regions 5 and 7)

Reference number	PWWS431-2026				
Position	PUMP STATION ATTENDANT (2 POSTS)				
To be advertised	Internal		External		
This position seeks to attract	African female Indian male	African male White female	Coloured female White male	Coloured male Person with disability	Indian female All categories
Job level	T2				
Scale	R172 656,00 – R207 864,00 per annum				
Estimated remuneration package	R251 693,00 – R296 506,00 per annum				
Job purpose	To ensure proper running and cleaning of pump stations and to report any problems				
Appointment requirements	Ability to perform duties (including physical ability, basic literacy and experience) Relevant experience in a water environment will be an added advantage Physical fitness and health Ability to do physical work related to operation and maintenance activities for continuous periods Must undergo a criminal record check and such a person shall allow their fingerprints to be taken by the Tshwane Metro Police Department at own cost				
Personal attributes and/or competencies	Good communication skills; ability to be creative; problem-solving skills; ability to work under pressure; willingness and ability to work as part of a team; ability to work in confined spaces and below ground level in trenches; ability to work under an extreme workload and to deliver work within the required time planned; ability to plan effectively and to work with minimum supervision and assistance				
Primary functions	Clean and maintain the pump station terrain Execute work through proper planning and scheduling Ensure that work is done effectively Clean the pump station and inlet baskets or structure Report any problems to the foreman				
SAP	S70095440; S70095321				
New/natural attrition	New				
Enquiries	J Louw (012 358 4330), M Nkadimeng (012 358 6043) or D Nkhuna (012 358 3821)				

Administration	IT	Managerial	Political	Professional	Safety, security and EMS
Secretarial		Semi-skilled labour	Support services	Technical	Unskilled labour

DEPARTMENT: WATER AND SANITATION BUSINESS UNIT

Division: Waste Water Collection and Water Distribution

Section: Waste Water Collection and Water Distribution (Regional)

Location: Water Distribution (Waltloo, Region 6)

Reference number PWWS432-2026

Position ARTISAN (PLUMBER)

To be advertised	Internal	External
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This position seeks to attract	African female	African male	Coloured female	Coloured male	Indian female
	Indian male	White female	White female	Person with disability	All categories

Job level T10

Scale R370 512,00 – R514 596,00 per annum

Estimated remuneration package R503 527,00 – R686 919,00 per annum

Job purpose To repair and maintain all the components of the water network, such as pipelines, valves, air valves, water meters and fire hydrants, and to upgrade the water reticulation system

Appointment requirements Trade certificate as plumber (red seal)
 At least two years' relevant experience in a municipal water network maintenance environment
 Supervisory experience will be an added advantage
 A valid Code C1 driving licence with a valid PrDP
 Computer literacy
 Physical fitness and good health
 Ability to do physical work related to operation and maintenance activities for continuous periods
Willingness and ability to work overtime and standby when required
 Must undergo a criminal record check and such a person shall allow their fingerprints to be taken by the Tshwane Metro Police Department at own cost

Personal attributes and/or competencies Good communication skills; ability to be creative; problem-solving skills; ability to work under pressure; willingness and ability to work as part of a team; ability to work in confined spaces, at high altitudes and below ground level in trenches; ability to work under an extreme workload and to deliver work within the required time planned; ability to plan effectively and to work with minimum supervision and assistance.

Primary functions Repair water leaks, including locating services and pipelines
 Conduct maintenance on water meters
 Upgrade the water network
 Excavate identified areas by making use of workers or mechanical equipment
 Repair leaks that are located, backfill trenches to set standards and clean the site
 Conduct general administrative tasks, which include the completion of time sheets
 Comply with the Occupational Health and Safety Act, 1993 (Act 85 of 1993)
 Perform generic supervisory duties

SAP S70030636

**New/natural
attrition** New

Enquiries K Rakgotho (012 358 8255), M Nkadameng (012 358 6043) or
D Nkhuna (012 358 3821)

Administration	IT	Managerial	Political	Professional	Safety, security and EMS
Secretarial		Semi-skilled labour	Support services	Technical	Unskilled labour

DEPARTMENT: WATER AND SANITATION BUSINESS UNIT

Division: Waste Water Collection and Water Distribution

Section: Waste Water Collection and Water Distribution (Regional)

Location: Water Distribution (Soshanguve, Region 1)

Reference number PWWS433-2026

Position ARTISAN (PLUMBER) (2 POSTS)

To be advertised	Internal	External
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This position seeks to attract	African female	African male	Coloured female	Coloured male	Indian female
	Indian male	White female	White female	Person with disability	All categories

Job level T10

Scale R370 512,00 – R514 596,00 per annum

Estimated remuneration package R503 527,00 – R686 919,00 per annum

Job purpose To repair and maintain all the components of the water network, such as pipelines, valves, air valves, water meters and fire hydrants, and to upgrade the water reticulation system

Appointment requirements Trade certificate as plumber (red seal)
 At least two years' relevant experience in a municipal water network maintenance environment
 Supervisory experience will be an added advantage
 A valid Code C1 driving licence with a valid PrDP
 Computer literacy
 Physical fitness and good health
 Ability to do physical work related to operation and maintenance activities for continuous periods
Willingness and ability to work overtime and standby when required
 Must undergo a criminal record check and such a person shall allow their fingerprints to be taken by the Tshwane Metro Police Department at own cost

Personal attributes and/or competencies Good communication skills; ability to be creative; problem-solving skills; ability to work under pressure; willingness and ability to work as part of a team; ability to work in confined spaces, at high altitudes and below ground level in trenches; ability to work under an extreme workload and to deliver work within the required time planned; ability to plan effectively and to work with minimum supervision and assistance

Primary functions Repair water leaks, including locating services and pipelines
 Conduct maintenance on water meters
 Upgrade the water network
 Excavate identified areas by making use of workers or mechanical equipment
 Repair leaks that are located, backfill trenches to set standards and clean the site
 Conduct general administrative tasks, which include the completion of time sheets
 Comply with the Occupational Health and Safety Act, 1993 (Act 85 of 1993)
 Perform generic supervisory duties

SAP S70059722; S70022022

**New/natural
attrition** Natural attrition

Enquiries M Supe (012 358 7108), M Nkadimeng (012 358 6043) or
D Nkhuna (012 358 3821)

Administration	IT	Managerial	Political	Professional	Safety, security and EMS
Secretarial		Semi-skilled labour	Support services	Technical	Unskilled labour

DEPARTMENT: WATER AND SANITATION BUSINESS UNIT
Division: Waste Water Collection and Water Distribution
Section: Waste Water Collection and Water Distribution (Regional)
Location: Waste Water Collection (Soshanguve, Region 1)

Reference number	PWWS434-2026				
Position	GENERAL WORKER (2 POSTS)				
To be advertised	Internal		External		
This position seeks to attract	African female Indian male	African male White female	Coloured female White male	Coloured male Person with disability	Indian female All categories
Job level	T1				
Scale	R165 564,00 – R193 476,00 per annum				
Estimated remuneration package	R242 666,00 – R278 193,00 per annum				
Job purpose	To render maintenance work related to sewer networks and infrastructure				
Appointment requirements	Ability to perform duties (including physical ability, basic literacy and experience) Relevant knowledge and experience in water treatment will be an added advantage Physical fitness and health with no back problems Must undergo a criminal record check and such a person shall allow their fingerprints to be taken by the Tshwane Metro Police Department at own cost Willingness and ability to work shifts, standby and overtime on request				
Personal attributes and/or competencies	Physical health, fitness and a strong physique; willingness to accept responsibility; ability to pay attention to detail; good communication skills; good interpersonal skills; ability to show initiative; flexibility and adaptability; ability to work under pressure; being self-motivated; being hard-working; being punctual, responsible, accountable and reliable				
Primary functions	Unblock municipal and private sewerage blockages with the use of correct tools and equipment Execute operation and maintenance related tasks as specified by the artisan Dig trenches Perform physical work Assist the maintenance team and production in their general tasks Keep equipment clean and in good working condition				
SAP	S70021909; S7009542				
New/natural attrition	Natural attrition				
Enquiries	M Supe (012 358 7108), M Nkadimeng (012 358 6043) or D Nkhuna (012 358 3821)				

Administration	IT	Managerial	Political	Professional	Safety, security and EMS
Secretarial		Semi-skilled labour	Support services	Technical	Unskilled labour

DEPARTMENT: WATER AND SANITATION BUSINESS UNIT
Division: Water and Sanitation Infrastructure Planning and Implementation
Section: Infrastructure Planning and System Development Services
Location: Lesedi House

Reference number PWWS435-2026

Position **DEPUTY DIRECTOR: WATER AND SANITATION
INFRASTRUCTURE PLANNING AND REGULATIONS
MANAGEMENT**

To be advertised Internal External

This position seeks to attract African female African male Coloured female Coloured male Indian female
Indian male White female White male Person with disability All categories

Job level T17

Scale R819 048,00 – R1 137 540,00 per annum

Estimated remuneration package R1 212 322,00 – R1 617 703,00 per annum

Job purpose To be responsible for the execution of the strategic planning function within the Water and Sanitation Infrastructure Planning and Implementation Division, which encompasses the development of policies, integrated development planning, water services planning and master planning, in addition to capital budgeting (capex)

Appointment requirements An appropriate three-year career-related tertiary qualification (national diploma or degree) in BEng, BSc Engineering or BTech Civil Engineering (Water or Urban) or in a study field related to the position
At least eight years' relevant working experience in a water and sanitation infrastructure environment
Managerial experience will be an added advantage
Professional registration with the Engineering Council of South Africa will be an added advantage
Compliance with the unit standards of the Local Government: Municipal Finance Management Act, 2003 (Act 56 of 2003), as prescribed by Regulation 493 of 15 June 2007, as published in *Government Gazette 29967* of 15 June 2007, will be an added advantage
A valid Code B driving licence
Computer literacy (advanced Excel) and knowledge of SAP
Must undergo a criminal record check and such a person shall allow their fingerprints to be taken by the Tshwane Metro Police Department at own cost

Personal attributes and/or competencies Having integrity; sound financial management skills; ability to pay attention to detail; calm disposition and strength of character; people management skills; innovative thinking skills; willingness to accept responsibility

Primary functions Manage and participate in the execution of the strategic planning functions for water and sanitation service provision

Provide financial management for the division in compliance with legislation and corporate procedures
Monitor and report on project progress to top management
Integrate business information systems and compile information for the Integrated Development Plan, Water Services Development Plan and business plan management
Ensure the development of policies, service standards and regulatory requirements for water service provision in compliance with legislation
Liaise with government departments and other stakeholders to ensure continuous communication and interaction with regard to municipal water and sanitation provision
Execute generic management functions

SAP S70006422

New/natural attrition Natural attrition

Enquiries M Myanga (012 358 7991) or T Mahlaela (012 358 4466)

Administration	IT	Managerial	Political	Professional	Safety, security and EMS
Secretarial		Semi-skilled labour	Support services	Technical	Unskilled labour

DEPARTMENT: WATER AND SANITATION BUSINESS UNIT
Division: Waste Water Collection and Water Distribution
Section: Waste Water Collection and Water Distribution (Regional)
Location: Waste Water Collection (Centurion, Region 4)

Re-advertisement

Reference number **PWWS436-2026**

Position **COMMUNICATION OPERATOR**

To be advertised **Internal** **External**

This position seeks to attract

African female	African male	Coloured female	Coloured male	Indian female
Indian male	White female	White male	Person with disability	All categories

Job level T7

Scale R263 736,00 – R366 300,00 per annum

Estimated remuneration package R367 621,00 – R498 166,00 per annum

Job purpose To receive complaints by telephone and/or radio, relay related information to the blockage removal teams and register all relevant data on the computerised information management system

Appointment requirements Grade 12
At least six months' relevant working experience in administrative support
Computer literacy
Must undergo a criminal record check and such a person shall allow their fingerprints to be taken by the Tshwane Metro Police Department at own cost

Personal attributes and/or competencies Good communication skills; good interpersonal skills; being hard-working; being a fast learner; ability to be a team player; ability to work independently; ability to work under pressure

Primary functions Receive complaints daily
Determine the nature of reported blockages and register the address in the complaint book and/or on the computer information system
Register all relevant information of the complainant (name, address, erf number, street number, suburb and telephone number) on the system
Report non-sewerage-related complaints, like water leaks and storm water complaints, to the relevant departments, divisions or sections
Address incorrect information received with the person or body that registered a complaint
Relay complaints (with the proper and correct information) to the relevant team by radio
Ensure that radio conversations are always according to correct protocol

Regularly report back to supervisors and management to keep them informed
Make the necessary corrections on blockage removal slips after completion by
blockage removal personnel
Report out of order radios and telephones to the relevant bodies
Assist with the computerisation of job cards and blockage removal slips

SAP S70027680

New/natural attrition Natural attrition

Enquiries F Ditabo (012 358 5578), M Nkadimeng (012 358 6043) or
D Nkhuna (012 358 3821)

Administration	IT	Managerial	Political	Professional	Safety, security and EMS
Secretarial		Semi-skilled labour	Support services	Technical	Unskilled labour

DEPARTMENT: WATER AND SANITATION BUSINESS UNIT
Division: Waste Water Collection and Water Distribution
Section: Waste Water Collection and Water Distribution (Regional)
Location: Waste Water Collection (Centurion, Region 4)

Re-advertisement

Reference number **PWWS437-2026**

Position **GENERAL WORKER**

To be advertised Internal External

This position seeks to attract

African female	African male	Coloured female	Coloured male	Indian female
Indian male	White female	White male	Person with disability	All categories

Job level T1

Scale R165 564,00 – R193 476,00 per annum

Estimated remuneration package R242 666,00 – R278 193,00 per annum

Job purpose To assist the team leader in the execution of waste water collection works

Appointment requirements

Ability to perform duties (including physical ability, basic literacy and experience)
Relevant experience in the general maintenance of a waste water collection network will be an added advantage
Physical fitness and health with no back problems
Must undergo a criminal record check and such a person shall allow their fingerprints to be taken by the Tshwane Metro Police Department at own cost
Willingness and ability to work shifts, standby and overtime on request

Personal attributes and/or competencies Physical health, fitness and a strong physique; willingness to accept responsibility; ability to implement and uphold routine; ability to pay attention to detail; good communication skills; good interpersonal skills; showing initiative; flexibility and adaptability; ability to work under pressure; being self-motivated and hard-working; being punctual, responsible, accountable and reliable

Primary functions

Clear sewer blockages
Excavate and backfill trenches by making use of shovels, pick axes, rakes and rammers for the purpose of repairing sewer network pipes
Load and unload equipment, materials and tools in the plumber's truck
Man and operate water pumping equipment
Assist the supervisor with aligning and fitting water pipe sections while doing repairs
Conduct general responsibilities, such as handling tools and equipment to supervisors, cleaning workplace after job completion, cleaning and loading tools and adhering to the requirements of the Occupational Health and Safety Act, 1993 (Act 85 of 1993)

Conduct any other general work, including cleaning the depot and washing the plumber's vehicle

SAP S70027658

New/natural attrition Natural attrition

Enquiries F Ditabo (012 358 5578), M Nkadimeng (012 358 6043) or
D Nkhuna (012 358 3821)

Administration	IT	Managerial	Political	Professional	Safety, security and EMS
Secretarial		Semi-skilled labour	Support services	Technical	Unskilled labour

DEPARTMENT: WATER AND SANITATION BUSINESS UNIT

Division: N/A

Section: Management and Administrative Support

Location: Lesedi House

Reference number PWWS438-2026

Position ADMINISTRATIVE OFFICER

To be advertised	Internal	External
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This position seeks to attract	African female	African male	Coloured female	Coloured male	Indian female
	Indian male	White female	White male	Person with disability	All categories

Job level T7

Scale R263 736,00 – R366 300,00 per annum

Estimated remuneration package R367 621,00 – R498 166,00 per annum

Job purpose To provide effective and efficient administrative support services

Appointment requirements Grade 12
At least six months' relevant experience in an administrative support environment
Computer literacy
Must undergo a criminal record check and such a person shall allow their fingerprints to be taken by the Tshwane Metro Police Department at own cost

Personal attributes and/or competencies Being ethical; good communication skills; good general administrative skills; good interpersonal relations; ability to be a good team member; ability to pay attention to detail; ability to be professional; ability to work independently at strategic level; having integrity; ability to work under pressure; flexibility; ability to meet given deadlines; exceptional and dynamic creativity to improve the functioning of the section; organising and coordination skills

Primary functions Provide guidance on record management procedures and processes
Be responsible for the maintenance of photocopier machines
Participate in subsection meetings
Ensure that all incoming post and interdepartmental correspondence is dealt with accordingly
Be responsible for the correct numbering of all correspondence for possible enquiries in the future
Maintain archives and ensure sound control, conservation and maintenance of archives
Maintain a destruction register and ensure that files are destroyed annually
Take responsibility for the classification and allocation of reference numbers and maintain the filing system
Execute generic personnel management functions

SAP S70003948

**New/natural
attrition**

Natural attrition

Enquiries

C Mokadikwa (012 358 8505) or D Nkhuna (012 358 3821)

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